

**SPINK COUNTY COMMISSION PROCEEDINGS
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met at 8:30 AM on Tuesday, September 21, 2021, at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Brian Johnson, Brett Knox, Dustin Rische and Suzanne Smith. Chairman Dave Albrecht opened the meeting with the Pledge of Allegiance.

ADOPT AGENDA

Motion was made by Smith, seconded by Johnson, to adopt the agenda. All members voted aye. Motion carried.

MINUTES APPROVED

Motion was made by Smith, seconded by Knox, to approve the minutes of the September 7, 2021, Commission meeting. All members voted aye. Motion carried.

CORRESPONDENCE

- Spink County Conservation District Re: Coteau Area Legislative Banquet

PUBLIC COMMENT

No one was present.

EMERGENCY MANAGER

Larry Tebben, Emergency Manager, discussed a travel request with the Commission.

VICTIM WITNESS COORDINATOR

Motion was made by Smith, seconded by Knox, to approve the Intergovernmental Agreement for creation of Victim Witness Coordinator for January 1, 2022, through December 31, 2022. All members voted aye. Motion carried.

TAX DEED PROPERTY

Discussion was held on the disposal of properties taken for tax deed.

SHERIFF

Frank Krumm, Sheriff, gave an update of activities and reported a new hire.

PERSONNEL

Motion was made by Smith, seconded by Knox, to approve the hire of Christine Michlitsch, as a full-time E-911 operator at \$17.54/hr, effective 9/20/2021. All members voted aye. Motion carried.

NUISANCE PROPERTY

Glenda McNutt, Doland business owner, discussed nuisance properties that are adjoining properties to her business. The States Attorney will be consulted as to how the situation can be addressed.

BASEC

Amy Hofer and Samantha Noethlich, BASEC, spoke on the expansion of their coverage area in Spink County and filed a map laying out the phases of the expansion.

REGISTER OF DEEDS/TREASURER

Sharon Jungwirth, Register of Deeds, announced her retirement in the Spring of 2022, and discussed staffing. Amy Michlitsch, Treasurer, was also present.

PERSONNEL

Motion was made by Johnson, seconded by Knox, to approve the hire of Yvette Albrecht as an Appraiser at \$17.54/hr., effective 9/20/21. D. Albrecht abstained. 4 ayes, 0 nays. Motion carried.

Motion was made by Rishce, seconded by Knox, to approve the personnel request to engage in Secondary Employment.

DIRECTOR OF EQUALIZATION

Diane Tipton, Interim Director of Equalization, discussed the need for more office storage space, and filed quotes for office equipment. Motion was made by Knox, seconded by Smith, to approve Connecting Point's quote of \$2,255.24, for an HP Prodesk with onsite installation. All members voted aye. Motion carried. Motion was made by Knox, seconded by Smith, to approve American Solutions for Business's quote of \$3,575.00 for a HON desk system. 4 ayes, 1 nay. Motion carried.

ORDINANCE

Proposed revisions to the Fire Emergency Ordinance were reviewed. Discussion will continue at the next meeting.

EXECUTIVE SESSION

At 10:59 AM a motion was made by Johnson, seconded by Smith, to enter into executive session to discuss personnel. All members voted aye. Motion carried. Chairman Dave Albrecht declared the Board out of executive session at 12:01 PM, with no action taken.

RESOLUTION (#21-16)

ADOPTION OF ANNUAL BUDGET FOR SPINK COUNTY, SOUTH DAKOTA

Whereas, (7-21-5 through 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year and,

Whereas, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, eliminations and additions have been made thereto,

NOW, THEREFORE BE IT RESOLVED, that such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATIONS AND EXPENDITURES FOR SPINK COUNTY, SOUTH DAKOTA and all its institutions and agencies for calendar year beginning January 1, 2022 and ending December 31, 2022 and the same is hereby approved and adopted by the Board of County Commissioners of Spink County, South Dakota, this 21st day of September, 2021.

The Annual Budget so adopted is available for public inspection during normal business hours at the office of the County Auditor, Spink County, South Dakota. The accompanying taxes are levied by Spink County for the year January 1, 2022 through December 31, 2022.

Motion was by made by Johnson, seconded by Smith, to approve the 2022 Budget with the following amendment: to increase from a 3% to a 5% raise for employees, excluding commissioners. All members voted aye. Motion carried. Changes to the 2022 Provisional Budget as they appear below:

Tax levy increase due to growth:

| | PROVISIONAL | ADOPTED |
|--------------------------|-------------|--------------|
| 2022 General Fund Levy | \$3,456,747 | *\$3,436,414 |
| 2022 Secondary Road Levy | \$30,000 | *\$30,405 |

*County Valuation of 2,053,978,410 will have a 1.673 mil levy assessed for the General Fund; Secondary Road Valuation of 39,289,860 will have a 0.774 mil levy assessed.

2022 SPINK COUNTY BUDGET

PROVISIONAL

ADOPTED

GENERAL FUND:

EXPENDITURES

| | | |
|-----------------------------|--------------|--------------|
| Elections | 49,319.00 | 49,487.00 |
| Auditor | 181,454.00 | 184,049.00 |
| Treasurer | 179,585.00 | 181,652.00 |
| States Attorney | 140,492.00 | 142,471.00 |
| General Government Building | 141,825.00 | 142,584.00 |
| Director of Equalization | 244,674.00 | 247,555.00 |
| Register of Deeds | 89,100.00 | 91,417.00 |
| Veteran's Service Officer | 28,335.00 | 28,774.00 |
| Sheriff | 960,795.00 | 971,472.00 |
| Support of Poor | 36,836.00 | 37,036.00 |
| County Nurse | 57,338.00 | 58,115.00 |
| WIC | 6,655.00 | 6,754.00 |
| County Extension | 77,900.00 | 78,778.00 |
| Weed Control | 88,270.00 | 88,833.00 |
| Planning and Zoning | 64,069.00 | 65,047.00 |
| Other Uses | | |
| Operating Transfers Out | 1,713,620.00 | 1,734,454.00 |
| Cash Balance Applied | 1,164,046.00 | 1,235,128.00 |

ROAD & BRIDGE FUND

| | | |
|-------------------------------------|--------------|--------------|
| Highways, Roads, & Bridges | 5,131,417.00 | 5,146,635.00 |
| Cash Balance Applied | 250,000.00 | 249,595.00 |
| Current Property Tax Levy | 30,000.00 | 30,405.00 |
| Other Financing Sources (Transfers) | 1,481,518.00 | 1,497,537.00 |

E911 FUND

| | | |
|-------------------------------------|------------|------------|
| E911 Services | 268,478.00 | 272,160.00 |
| Other Financing Sources (Transfers) | 188,478.00 | 192,160.00 |

EMERGENCY MANAGEMENT FUND

| | | |
|-------------------------------------|-----------|-----------|
| Emergency and Disaster Services | 78,722.00 | 79,755.00 |
| Other Financing Sources (Transfers) | 33,722.00 | 34,755.00 |

24/7 SOBRIETY FUND

| | | |
|-------------------------------------|----------|----------|
| 24/7 Program | 8,002.00 | 8,102.00 |
| Other Financing Sources (Transfers) | 3,502.00 | 3,602.00 |

EXPENSE REQUESTS

Motion was made by Knox, seconded by Smith, to approve the following expense requests:

- Larry Tebbben, Emergency Manager, MT EM Conference, 10/18-10/20/21, Billings, MT;

All members voted aye. Motion carried.

CLAIMS AND REPORTS ALLOWED

Motion was made by Knox, seconded by Smith, to approve the following claims and reports. All members voted aye. Motion carried.

| | | | |
|--------------------------------|---------|--------------------------------|----------|
| COMMISSIONERS | | REDFIELD ACE HARDWARE | 23.47 |
| CENTURY LINK | 17.52 | REDFIELD CITY | 1391.00 |
| THE REDFIELD PRESS | 220.05 | | |
| | | DIRECTOR EQUALIZ. | |
| ELECTION | | A & B BUSINESS SOLUTIONS, INC | 30.65 |
| EXECUTIVE MANAGEMENT | 1.19 | AMERICAN SOLUTIONS | 90.25 |
| | | APPEL OIL COMPANY | 129.96 |
| AUDITOR | | CENTURY LINK | 35.03 |
| A & B BUSINESS SOLUTIONS, INC | 29.25 | CONNECTING POINT COMPUTER | 168.33 |
| CENTURY LINK | 17.52 | EXECUTIVE MANAGEMENT | 6.71 |
| EXECUTIVE MANAGEMENT | 11.65 | NORTHERN VALLEY COMMUNICATIONS | 16.20 |
| NORTHERN VALLEY COMMUNICATIONS | 12.15 | THE REDFIELD PRESS | 255.00 |
| | | | |
| TREASURER | | REGISTER OF DEEDS | |
| A & B BUSINESS SOLUTIONS, INC | 50.70 | A & B BUSINESS SOLUTIONS, INC | 48.73 |
| APPEL OIL COMPANY | 10.03 | AMERICAN SOLUTIONS | 13.50 |
| CENTURY LINK | 17.52 | CENTURY LINK | 35.03 |
| EXECUTIVE MANAGEMENT | 16.65 | EXECUTIVE MANAGEMENT | 16.71 |
| MCLEOD'S PRINTING & OFFICE SUP | 416.29 | NORTHERN VALLEY COMMUNICATIONS | 8.10 |
| NORTHERN VALLEY COMMUNICATIONS | 12.15 | | |
| | | VETERANS SERVICE | |
| STATES ATTORNEY | | CENTURY LINK | 35.03 |
| AMERICAN SOLUTIONS | 83.00 | EXECUTIVE MANAGEMENT | 3.14 |
| CENTURY LINK | 52.54 | NORTHERN VALLEY COMMUNICATIONS | 4.05 |
| COMMUNITY MEMORIAL HOSPITAL | 546.00 | | |
| EXECUTIVE MANAGEMENT | 7.51 | INFO TECHNOLOGY | |
| NORTHERN VALLEY COMMUNICATIONS | 4.05 | CONNECTING POINT COMPUTER | 293.34 |
| REDWOOD TOXICOLOGY LABORATORY | 270.48 | | |
| SD DEPARTMENT OF REVENUE | 200.00 | SHERIFF | |
| | | A & B BUSINESS SOLUTIONS, INC | 46.43 |
| CT APPT ATTY & CLERP | | AMERICAN SOLUTIONS | 14.47 |
| DELANEY, NIELSEN & SANNES, P.C | 569.25 | ANIMAL HEALTH CENTER | 49.99 |
| CHRISTOPHER DOHRER | 1212.30 | APPEL OIL COMPANY | 2630.29 |
| GERDES & MCNEARY PC | 198.80 | CENTURY LINK | 207.90 |
| | | CHUCK'S BODY SHOP LLC | 202.97 |
| GOVERNMENT BUILDINGS | | CONNECTING POINT COMPUTER | 263.33 |
| CENTURY LINK | 35.03 | EXECUTIVE MANAGEMENT | 107.45 |
| CINTAS | 197.90 | HARR'S REDFIELD | 70589.02 |
| CUMMINS SALES & SERVICE | 903.74 | FRANK KRUMM | 35.17 |
| EXECUTIVE MANAGEMENT | 2.70 | REDFIELD CITY | 77.00 |
| NORTHERN VALLEY COMMUNICATIONS | 4.05 | SD SHERIFFS' ASSOCIATION | 20.00 |
| NORTHWESTERN ENERGY | 2930.51 | | |

| | | | |
|--------------------------------|----------|--------------------------------|---------|
| JAIL | | PLANNING BOARD | |
| CURA HOSPITALITY | 36.00 | A & B BUSINESS SOLUTIONS, INC | 30.64 |
| EDMUNDS COUNTY SHERIFF DEPT | 1050.00 | CENTURY LINK | 17.52 |
| FAULK CO. SHERIFF'S OFFICE | 10170.00 | NORTHERN VALLEY COMMUNICATIONS | 4.05 |
| MINNEHAHA COUNTY | 630.00 | THE REDFIELD PRESS | 24.99 |
| | | | |
| CORONER | | INDUSTRIAL DEVELOP. | |
| CRESCENT MEMORIAL | 490.00 | CENTURY LINK | 17.52 |
| | | | |
| CARE OF POOR | | RD & BRG - ADMIN | |
| CENTURY LINK | 17.52 | ABERDEEN AREA RADIATOR, LLC | 505.00 |
| EXECUTIVE MANAGEMENT | 0.61 | APPEL OIL COMPANY | 7379.55 |
| NORTHERN VALLEY COMMUNICATIONS | 4.05 | BUTLER MACHINERY CO. | 1703.85 |
| | | CENTURY LINK | 52.54 |
| MENTALLY HANDICAPPED | | CINTAS | 67.60 |
| LINCOLN COUNTY AUDITOR'S OFFIC | 82.50 | EXECUTIVE MANAGEMENT | 10.29 |
| YANKTON CO. SHERIFF'S OFFICE | 50.00 | FARM TIRE SERVICE | 275.00 |
| | | FARNAMS GENUINE PARTS, INC. | 42.98 |
| DEVELOPMENTALLY DISA | | HARR'S REDFIELD | 28.48 |
| SD DEPARTMENT OF REVENUE | 60.00 | NORTHERN VALLEY COMMUNICATIONS | 39.95 |
| | | NORTHWESTERN ENERGY | 728.18 |
| COUNTY FAIR | | REDFIELD CITY | 72.50 |
| NORTHWESTERN ENERGY | 956.82 | SD FEDERAL PROPERTY AGENCY | 4000.00 |
| | | THE SHOP | 140.68 |
| EXTENSION | | TRANSOURCE TRUCK & EQP, INC | 265.80 |
| A & B BUSINESS SOLUTIONS, INC | 116.76 | | |
| CENTURY LINK | 35.03 | E-911 | |
| EXECUTIVE MANAGEMENT | 5.71 | JAMES VALLEY TELECOMMUNICATION | 209.10 |
| NORTHERN VALLEY COMMUNICATIONS | 8.10 | VENTURE COMMUNICATIONS COOP | 164.78 |
| | | | |
| WEED CONTROL | | EMERGENCY MANAGEMENT | |
| AG SPRAY EQUIPMENT | 897.04 | APPEL OIL COMPANY | 208.74 |
| EXECUTIVE MANAGEMENT | 1.07 | CENTURY LINK | 35.03 |
| REDFIELD CITY | 156.00 | NORTHERN VALLEY COMMUNICATIONS | 4.05 |
| | | LARRY TEBBEN | 344.40 |

REPORTS

- August 2021 Sheriff Checking Account Statement
- August 2021 Spink County Ambulance Report
- Auditor's Account with the County Treasurer – 7/31/2021

| | |
|--------------------------|------------------|
| Checking Accounts | \$3,116,316.59 |
| Savings Accounts | 1,017,297.07 |
| Certificates of Deposits | 1,730,000.00 |
| Cash Change Accounts | 100.00 |
| Cash & Cash Items | <u>17,341.03</u> |
| Total | \$ 5,881,054.69 |

Chairman Albrecht declared the meeting adjourned at 12:11 PM until 8:30 AM, Tuesday, October 5, 2021.

Dave Albrecht, Chairman
Spink County Board of Commissioners

ATTEST:

Theresa Hodges, Auditor
Spink County, South Dakota

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