

**SPINK COUNTY COMMISSION PROCEEDINGS
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met at 8:30 AM on Tuesday, January 5, 2021, at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Brian Johnson, Brett Knox, Dustin Rische and Suzanne Smith. Theresa Hodges, Auditor, acting as Chairman Pro-Tem, opened the meeting with the Pledge of Allegiance.

ADOPT AGENDA

Motion was made by Johnson, seconded by Knox, to adopt the agenda with the addition of the Victim Witness Coordinator Agreement. All members voted aye. Motion carried.

MINUTES APPROVED

Motion was made by Smith, seconded by Knox, to approve the minutes of the December 29, 2020 Commission meeting. All members voted aye. Motion carried.

CHAIRMAN NOMINATIONS

Hodges called for 2021 Spink County Commission Chairman nominations pursuant to SDCL 7-8-15.

Motion by Smith to nominate Dave Albrecht for 2021 Chairman and that nominations cease; seconded by Rische. All members voted aye. Motion carried.

Chairman Albrecht then called for nominations for Vice Chairman. Motion by Johnson to nominate Suzanne Smith for 2021 Vice Chairman and that nominations cease; seconded by Knox. All members voted aye. Motion carried.

CORRESPONDENCE

- SHINE Roundtable 1/14/2021

PUBLIC COMMENT

No one was present.

SHERIFF

Frank Krumm, Sheriff, gave an update of activities, filed a grant award letter and requested to purchase equipment awarded in the grant, and informed of a new hire.

GRANT

Motion was made by Knox, seconded by Smith, to approve the purchase of a long-term recorder upgrade at a cost of \$20,877; and a radio upgrade at a cost \$15,219, to be reimbursed by the SD Department of Public Safety, 9-1-1 Coordination Fund grant. All members voted aye. Motion carried.

PERSONNEL

Motion was made by Johnson, seconded by Knox, to approve the hiring of David Syverson, as Deputy Sheriff, effective 1/19/2021, at \$20.73/hr. All members voted aye. Motion carried.

STATES ATTORNEY

Vic Fischbach, States Attorney, presented an agreement for the Victim Witness Coordinator.

VICTIM WITNESS COORDINATOR

Motion was made by Smith, seconded by Knox, to approve the Intergovernmental Agreement for creation of Victim Witness Coordinator for January 1, 2021, through December 31, 2021. All members voted aye. Motion carried.

HIGHWAY SUPERINTENDENT

Jeff Haessig, Highway Superintendent, gave an update of activities.

APPOINTMENT OF HIGHWAY SUPERINTENDENT

Motion was made by Knox, seconded Smith, to reappoint Jeff Haessig as Highway Superintendent for an additional two years, as per SDCL 31-11-1, beginning January 1, 2021. All members voted aye. Motion carried.

DRAINAGE BOARD

At 9:15 AM a motion was made by Johnson, seconded by Smith, to recess as a Board of Commissioners and convene as a Drainage Board. All members voted aye. Motion carried.

The Board of County Commissioners reconvened at 9:30 AM after having adjourned as the Drainage Board.

DIRECTOR OF EQUALIZATION

Diane Tipton, Director of Equalization, and Lisa Mitchell, DOE trainee, filed two abatement applications and discussed a parcel that was transferred from a tax exempt entity to a nonexempt individual.

ABATEMENT APPLICATIONS

Motion was made by Johnson, seconded by Knox, to approve Application for Abatement of Property Taxes for the properties described as: SW ¼ except RY 2-115-64 abating: \$131.02 of 2020 taxes pay 2021; and SW ¼ 13-115-64 abating \$308.62 of 2020 taxes pay 2021, due to an error in valuation. All members voted aye. Motion carried.

ADDED TAXES

Motion was made by Johnson, seconded by Knox, to add an exempt property of Spink County that was transferred to nonexempt Adam DesLauriers on 12/18/2019, with a taxable valuation of \$73,882 to the tax rolls for 2020 taxes payable 2021. All members voted aye. Motion carried.

COMMISSION APPOINTMENTS:

Motion was made by Knox, seconded by Smith, to approve the appointments of Commissioners to the following Boards for 2021:

County Employees Health Insurance	Brian Johnson
Drainage	All Commissioners & Diane Tipton, Administrator
E911	All Commissioners
4-H Expansion & Advisory Committee	Brett Knox
Fair	Brian Johnson
Grow Spink	Dustin Rische
Law Enforcement	Suzanne Smith and Brian Johnson
LEPC	Suzanne Smith
Northeast Council of Governments	Brian Johnson, Dustin Rische & Clayton Blachford (member at large)
Personnel Policy Board	Dave Albrecht
Spink County Ambulance	Suzanne Smith
Weed Board	Brett Knox
Aberdeen Brown County Railroad Authority	Dustin Rische and alternate Suzanne Smith

All members voted aye. Motion carried.

PLANNING & ZONING

At 10:07 AM a motion was made by Rische, seconded by Knox, to recess as a Board of Commissioners and convene as a County Planning and Zoning Board. All members voted aye. Motion carried.

The Board of County Commissioners reconvened at 10:44 AM after having adjourned as the Planning and Zoning Board.

RESOLUTION DESIGNATING SPINK COUNTY BANK DEPOSITORIES FOR 2021 (#21-1)

WHEREAS, the Spink County Board of Commissioners is to designate the bank depositories for all County funds,

BE IT RESOLVED that the following financial banking systems within Spink County be named as bank depositories for county funds:

- Wells Fargo, Redfield Branch, Redfield
- Bank of the West, Redfield Branch, Redfield
- Great Western Bank, Redfield Branch, Redfield
- American Bank & Trust, Mellette
- Farmers State Bank, Turton
- Plains Commerce Bank, Conde
- Heartland State Bank, Redfield Branch, Redfield; Tulare Branch, Tulare
- And Dakotaland Federal Credit Union, Redfield;

BE IT FURTHER RESOLVED, that the following banking system within Spink County is the active depository for deposits and withdrawals of daily receipts of cash, checks, drafts and other cash items:

- Heartland State Bank, Redfield Branch, Redfield

RESOLUTION ESTABLISHING COMPENSATION FOR ELECTION BOARDS (#21-2)

WHEREAS, annually it is the duty of the Spink County Board of Commissioners to establish an hourly rate to be paid to Superintendent and Deputies of each election and additional canvassing board, if appointed, in accordance with SDCL 12-15-11 and any amendments thereto, therefore,

BE IT RESOLVED by the Spink County Board of Commissioners, that the person delivering the poll books and ballot boxes to the proper authority to and from the polling place shall receive the current County rate for mileage for miles necessarily traveled in going to and returning from making such delivery, and

BE IT RESOLVED that the Superintendent and Deputies who attend the Election School shall receive \$20.00 per diem in accordance with SDCL 12-15-7, \$175 per diem for Election day and the current County rate for mileage for miles necessarily traveled in going to and returning from such school, and

BE IT RESOLVED that the Resolution Board and Absentee Board shall receive a minimum of \$35.00 or \$12.00 per hour if their time exceeds 3 hours, and

BE IT RESOLVED that aids providing assistance at the polling places shall receive \$9.00 per hour, and

BE RESOLVED that the polling places shall receive compensation of \$75.00 each for the Primary and General Elections.

RESOLUTION SETTING PER DIEM FOR BOARDS (#21-3)

WHEREAS, the Spink County Board of Commissioners is to set a per diem for the boards, such as Weed, County Fair, 4-H, E-911, and any other board pertaining to the County,

BE IT RESOLVED that each member of the boards shall receive the amount of \$35.00 per diem for each and every meeting attended, plus the current County rate per mile to and from each meeting, and

BE IT RESOLVED that when a telephone conference call is made instead of a meeting each Board member shall receive \$5.00 if contacted on telephone conference call, and

BE IT RESOLVED that when a Board member attends a multi-day state annual conference in accordance with grant requirements, the Board member shall receive the amount of \$100.00 per diem, and

BE IT FURTHER RESOLVED that the County Commissioner who is a member of such board shall receive mileage at the County rate, but Commissioner's membership on such Board is part of the duties as a County Commissioner.

RESOLUTION TO DESIGNATE PLACE TO HOLD CHATTEL MORTGAGE SALES (#21-4)

WHEREAS, it is the duty of the Spink County Board of Commissioners to designate the place at which Chattel Mortgage sales may be held in Spink County,

THEREFORE, BE IT RESOLVED by the Spink County Board of Commissioners that the Court House in the City of Redfield is hereby designated as the place for holding Chattel Mortgage sales in Spink County.

RESOLUTION DESIGNATING OFFICIAL COUNTY NEWSPAPERS - SDCL 7-18-3 (#21-5)

WHEREAS, it is the duty of the Spink County Board of Commissioners to designate and appoint the Spink County Official Newspapers,

THEREFORE, BE IT RESOLVED by the Board of Spink County Commissioners that The Redfield Press, Redfield, South Dakota, The Conde News, Conde, South Dakota, and The Times-Record, Conde, South Dakota, be designated and appointed the Official Legal Newspapers for Spink County, South Dakota, for the year 2021, and

BE IT FURTHER RESOLVED, that such proceedings shall be published as soon after any meeting as practicable.

SPINK COUNTY WEIGHT LIMIT ENFORCEMENT RESOLUTION (#21-6)

WHEREAS, seasonal climatic changes can be detrimental to our highways, and

WHEREAS, the Spink County Board of Commissioners desires to protect existing Spink County highways, ultimately saving tax dollars, and

WHEREAS, the Spink County Board of Commissioners desires the enforcement of weight limitation of Spink County roads as set forth and posted by the Spink County Highway Superintendent, and

WHEREAS, the limits on Spink County Highways shall be set at six (6) ton per axle and the speed limit shall be set at 40 miles per hour on all asphalt surface roads, plus six miles of gravel from Day County west to State Highway 37, during the spring thaw period and when limit signs are in place,

NOW, THEREFORE BE IT RESOLVED, that the South Dakota Highway Patrol be and hereby is authorized and requested to enforce weight limitations on Spink County roads.

BE IT FURTHER RESOLVED that the penalty for the violation of load restrictions shall be as set forth in SDCL 32-22-55.

RESOLUTION SETTING BURIAL FEES (#21-7)

WHEREAS, it is the duty of the Spink County Board of Commissioners to establish an amount to be paid for services for County Burial in accordance with SDCL 28-17-4 and any amendments thereof,

BE IT HEREBY RESOLVED that for a standard sized casket and the burial services the sum of \$2500.00 shall be allowed plus, \$700 for a vault if used, the invoice amount for the opening and closing of the grave, the state rate for mileage, and a flat fee of \$2500.00 for cremations.

RESOLUTION SETTING NUMBER OF DEPUTIES AND CLERKS (#21-8)

WHEREAS, law requires the Board of Commissioners to fix the number of deputies and clerks that shall be employed in the offices of the County Treasurer, Auditor, Coroner and Register of Deeds, the time of employment and the compensation which they shall receive,

NOW, THEREFORE, BE IT RESOLVED by the Spink County Board of Commissioners, in session this 5th day of January 2021, that in accordance with SDCL 7-7-20 deputies and clerks may be employed in these offices as follows:

- Treasurer – one full-time deputy and one permanent part-time deputy;
- Auditor – two full-time deputies;
- Coroner – two part-time deputies as needed;
- Register of Deeds – one part-time deputy.

BE IT FURTHER RESOLVED that a part-time clerk may be employed at times in any of the offices, as deemed necessary by the elected officer. Salaries are to be as set by this Board.

Motion was made by Johnson, seconded by Knox, to approve and adopt the above eight resolutions. All members present voted aye. Motion carried.

Dated this 5th day of January, 2021,

Dave Albrecht, Chairman
Spink County Board of Commissioners

ATTEST:

Theresa Hodges, Auditor
Spink County, South Dakota

APPOINTMENT OF DRAINAGE BOARD APPOINTMENT

The Board of Spink County Commissioners, in session this 5th day of January 2021, appoint the Spink County Board of Commissioners to the Spink County Drainage Board and also appoint Diane Tipton as Drainage Administrator to be responsible for getting applications filled out, notifying County Commissioners and setting hearing dates.

FAIR BOARD APPOINTMENT

The Board of Spink County Commissioners, in session this 5th day of January 2021, appoints the following persons to a two-year term on the County Fair Board, effective January 1, 2021: Darla Knox and Joe Lutter.

WEED & PEST BOARD APPOINTMENT

The Board of Spink County Commissioners, in session this 5th day of January 2021, appoints the following person to a four-year term on the Spink County Weed & Pest Board effective January 1, 2021: District #1 – Lannie Mielke, Mellette.

REGIONAL AGING COUNCIL

The Board of Spink County Commissioners, in session this 5th day of January 2021, appoint Mary O'Donnell and Lisa Manning to be Spink County's board members on the Regional Aging Council of Northeast South Dakota.

Motion was made by Smith, seconded by Rische, to approve and adopt the above appointments to the four boards. All members present voted aye. Motion carried.

2021 SPINK COUNTY FEE SCHEDULE

The proposed non-mandated fee schedule for 2021 was filed. Motion was made by Johnson, seconded by Knox, to adopt the 2021 Spink County non-mandated fees as presented which included the following changes: increase Sheriff's Office prisoner housing to \$100.00/day; and adding the fee for UA for non-24-7 program participants at \$25.00. All members voted aye. Motion carried. Fee schedule is available in related Departments and on the County website.

MEEETING DATES

The April meeting dates were set as April 6th and 13th.

CONFERENCE CALLS

Discussion was held on purchasing a better system to accommodate conference calls. Hodges, Auditor, will order a system.

CORONER

Discussion was held on an appointment for County Coroner.

VOLUNTEERS FILED- Deputy State's Attorneys: Lorena Tamayo, Sara Newman, Mike Moore; 4-H: Terry Hansen, Brent Mason, Reese Wagner, Alan Steinheuser, Skip Williams, Jeff Gatzke, Rod Hansen. LEPC: Lisa Manning, Amy Rothacker, Dr. Matthew Owens, Ted Price, Sheri Zens, Shiloh Appel, Mike Sanger.

2021 SALARIES FILED – Highway Department: Dennis Baird 19.96/hr*, Barry Bawek 19.96/hr *, Delwin Bierman 19.96/hr *, Kevin Corkins 19.96/hr *, Greg Drayer 19.96/hr *, Brad Englund 19.96/hr *, Michael Esser (Weed Supervisor) 19.00/hr, Travis Fast 19.96/hr *, Roger Metzinger (Foreman) 21.05/hr*, Jason Murray 19.96/hr *, Jerrod Peterson 19.96/hr *, Willis Rothacker 19.96/hr plus*, Monty Wipf 19.96/hr *, Randy Woodward 19.96/hr *;

Clerks and Deputies: (Auditor, Treasurer, Register of Deeds, Extension, Health, Highway, States Attorney) Ann Bottum 17.54/hr, Janelle Cowles-Nelson 18.48/hr*, Audrey Helm 18.48/hr*, Amy Hermann 18.48/hr*, Heather Jatton 17.54/hr, Amy Michlitsch 18.48/hr*, Bridgett Nelson 18.48/hr, Tamara Suchor 18.48/hr*;

Certified Deputies: (Director of Equalization) Sally Schwab 18.65/hr*, Traci Clemens 18.65/hr;

Office Manager: (Highway) Shirley Howe 18.65/hr*;

Sheriff's Dispatchers: Amy Akin 17.75/hr; Amy Hearnen 20.96/hr (Chief Dispatcher), Kathryn Marquez 17.99/hr; Cynthia Roe 18.93/hr; Kandi Shantz 18.93/hr, Tomlyn Toy 17.54/hr; Dispatchers also receive a shift differential of \$0.50/hr for hours worked between 2 PM – 10 PM; and \$1.00/hr for hours worked between 10 PM – 6 AM;

Sheriff's Deputies: Kathleen Adams 24.04/hr as Chief Deputy & 900.00/yr as Home Detention Monitor Supervisor*, Jenna Appel 23.03/hr as Sergeant, Talese Aucoin 21.34/hr, Brett Christman 21.96/hr, Jason Kraft 21.96/hr*, Joshua Lee 21.96/hr, Jacob Millett 21.34/hr; Deputies also receive a shift differential of \$0.50/hr for hours worked between 2 PM – 10 PM; and \$1.00/hr for hours worked between 10 PM – 6 AM;

Maintenance: Mike Siebrecht (Supervisor) 19.02/hr*, Lisa Young 11.33;

Elected and Appointed Officials Annual Salary: Commissioners: David Albrecht, Chair 12240.00/yr, Brian Johnson 11040.00/yr, Brett Knox 11040.00/yr, Dustin Rische 11040.00/yr, Suzanne Smith 11040.00/yr; States Attorney: Victor Fischbach 47608.01/yr, Sheriff: Frank Krumm 59671.36/yr, Register of Deeds: Sharon Jungwirth 46806.89/yr*, Highway Superintendent: Jeff Haessig 59671.36/yr*, Auditor: Theresa Hodges 53250.00*, Treasurer: Kathy Ludwig 46806.89/yr*, Director of Equalization: Diane Tipton 49562.59/yr*, DOE Trainee Lisa Mitchell 40000.00/yr, Coroner: currently vacant; EMS: Larry Tebben 45413.52/yr*; VSO: Steve Wollman 18.34/hr;

Planning & Zoning Administrator: Jamie Wagner-Lutter 18.65/hr;

Crossing Guards 14.75/hr; Home Detention Monitors 16.50-17.17/hr; Dispatcher serving as Matron/regular hourly wage; Temps will receive \$9 to \$12/hr and Highway Temps will receive \$12-\$16/hr both depending upon experience, and at the discretion of supervisor.

*These employees receive longevity pay. Spink County's policy is \$25/year for years of service 5-9; \$45/year for years of service 10-14; \$65/year for 15-19; \$85/year for 20-24 and \$105/year for years of service 25 and beyond.

EXPENSE REQUESTS

Motion was made by Smith, seconded by Johnson, to approve the following expense requests:

- Highway Department, MSHA Annual Refresher, 1/21/21, Aberdeen, SD;

All members voted aye. Motion carried.

CLAIMS AND REPORTS ALLOWED

Motion was made by Smith, seconded by Knox, to approve the following claims and reports. All members voted aye. Motion carried.

DECEMBER PAYROLL

Commissioners	5264.54	VETERANS SERVICE	
Auditor	14743.69	AT & T MOBILITY	43.38
Treasurer	13062.77	DATASPEC INC	449.00
States Attorney	9372.31	SDML WORKERS' COMP FUND	307.91
Government Building	4825.38		
Director of Equalization	15669.46	SHERIFF	
Register of Deeds	5551.77	MIDCONTINENT COMMUNICATIONS	85.00
Veterans Service	1012.05	SDML WORKERS' COMP FUND	7034.38
Sheriff	52880.98	WELLS FARGO REMITTANCE CENTER	216.99
Jail/Home Detention	706.87		
Coroner	285.86	JAIL	
Welfare Director	325.60	SDML WORKERS' COMP FUND	246.33
County Nurse	4138.91		
WIC	146.08	CORONER	
Extension	4275.19	SDML WORKERS' COMP FUND	9.40
Weed	229.22		
Planning Administrator	4316.46	COUNTY NURSE	
Highway	72175.68	SDML WORKERS' COMP FUND	79.36
E-911	14968.71		
Emergency Management	4886.35	COUNTY FAIR	
24/7 Sobriety	423.07	SDML WORKERS' COMP FUND	7.94
Heartland State Bank-ACH FEE	25.00		
		EXTENSION	
COMMISSIONERS		SDML WORKERS' COMP FUND	143.85
SD COUNTIES	1912.00		
SDML WORKERS' COMP FUND	153.38	WEED CONTROL	
		SDML WORKERS' COMP FUND	1225.88
ELECTION			
SDML WORKERS' COMP FUND	768.38	PLANNING BOARD	
		SDML WORKERS' COMP FUND	79.36
AUDITOR			
SD COUNTIES	324.69	RD & BRG - ADMIN	
		AGTEGRA COOPERATIVE	3708.45
TREASURER		AT & T MOBILITY	147.14
SD COUNTIES	324.68	CRAWFORD TRUCKS & EQUIP., INC	44.40
		DOLAND CITY FINANCE OFFICE	60.06
CT APPT ATTY & CLERP		AUTO VALUE REDFIELD	57.21
KRISTEN KOCHKIAN	1123.58	JCK SERVICE, INC	20.00
		JCK SERVICE, INC	449.85
GOVERNMENT BUILDINGS		SDML WORKERS' COMP FUND	20113.31
SDML WORKERS' COMP FUND	1389.74	WELLS FARGO REMITTANCE CENTER	25.00
DIRECTOR EQUALIZ.		E-911	
AT & T MOBILITY	14.39	SDML WORKERS' COMP FUND	238.09
SDML WORKERS' COMP FUND	1847.44		
REGISTER OF DEEDS		EMERGENCY MANAGEMENT	
SD COUNTIES	324.68	SDML WORKERS' COMP FUND	762.25

REPORTS

- December 2020 Comp & OT Report
- September 2020 Report of Payments Received to Reimburse CAA: \$935.51

- October 2020 Report of Payments Received to Reimburse CAA: \$1,378.20
- December 2020 Sheriff's Report
- December 2020 Highway Superintendent Report of Collections Made:
Road & Bridge Fund \$89,816.11

Chairman Albrecht declared the meeting adjourned at 11:58 AM until 8:30 AM, Tuesday, January 19, 2021.

Dave Albrecht, Chairman
Spink County Board of Commissioners

ATTEST:
Theresa Hodges, Auditor
Spink County, South Dakota

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