

**SPINK COUNTY COMMISSION PROCEEDINGS
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met at 8:30 AM on Tuesday, February 18, 2020, at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Brian Johnson, Brett Knox, Dustin Rische and Suzanne Smith. Dave Albrecht, Chairman, opened the meeting with the Pledge of Allegiance.

ADOPT AGENDA

Motion was made by Smith, seconded by Knox, to adopt the agenda with the addition of a pre-disaster mitigation resolution. All members voted aye. Motion carried.

MINUTES APPROVED

Motion was made by Smith, seconded by Johnson, to approve the minutes of the February 4, 2020. Commission meeting. All members voted aye. Motion carried.

CORRESPONDENCE

- Redfield Fire Department & Jaws Rescue
- Grow SD 2019 Annual Report

PUBLIC COMMENT

No one was present.

RELEASE OF LIEN

No request was filed on the release of lien.

AUDIT

Theresa Hodges, Auditor, filed the final Audit Management letter from the Department of Legislative Audit, along with a Management Representation letter to be signed by the Chairman and Auditor.

MEETING DATES

The June meeting dates were set as June 4th and 16th.

LAW ENFORCEMENT CENTER

HKG Architects final billing was filed. Motion was made by Smith, seconded by Knox, to approve HKG's billing of \$12,351.31. All members voted aye. Motion carried.

STATES ATTORNEY

Vic Fischbach, States Attorney, gave an update of activities. Financial information regarding the Spink County Ambulance and Physician Recruitment Funds, originally requested from the City of Redfield in October 2019, was filed by City Attorney Paul Gillette.

TREASURER

Kathy Ludwig, Treasurer, discussed procedural changes within her department to address items noted in the Audit Management letter. Also addressed were non-employees behind the counter and maintaining internal controls.

POSTAGE MACHINE LEASE

Theresa Hodges, Auditor, filed two lease options to update the current postage machine: C2000 Basic at \$255.00/month for 63 months and the C Auto at \$171.00/month for 63 months, prices include maintenance. Motion was made by Knox, seconded by Johnson, to approve the C2000 Basic lease at \$255.00/month. All members voted aye. Motion carried.

SHERIFF/PERSONNEL/EXECUTIVE SESSION

Frank Krumm, Sheriff, answered questions on ambulance districts and dispatching services, reported some concrete issues in the Law Enforcement Center that need to be addressed, and requested to extend the probationary period for an employee.

PERSONNEL

Motion was made by Smith, seconded by Knox, to extend the probationary period for Talese Aucoin, Deputy Sheriff, an additional six months to 10/1/2020. All members voted aye. Motion carried.

HIGHWAY SUPERINTENDENT

Jeff Haessig, Highway Superintendent, gave an update of activities, and requested to accept Beadle County's bid.

BID ACCEPTED

Motion was made by Smith, seconded by Knox, to accept Beadle County's low bid from TrueNorth Steel, Huron, SD, for metal pipe (culverts), bridge materials and cutting edges, effective 1/1/20 through 12/31/20. All members voted aye. Motion carried. Bid specs, minutes, affidavit of publication and award letter are on file in the offices of the Spink County Highway Superintendent and the Spink County Auditor and are available for review during regular working hours.

EMERGENCY MANAGER

Larry Tebben, Emergency Manager, filed a sandbag disposal policy, reviewed set up sites for public assistance in sandbagging, and requested approval of a pre-disaster mitigation resolution.

SANDBAG POLICY

Motion was made by Knox, seconded by Smith, to adopt the following sandbag disposal policy: Once sandbags, filled or unfilled, are given to a resident of Spink County or a private Spink County business for property protection, the disposal of those bags, in a method approved of by the EPA, is the responsibility of the Spink County resident or the Spink County business. All members voted aye. Motion carried.

RESOLUTION TO ADOPT THE SPINK COUNTY PDM PLAN (#20-11)

WHEREAS Spink County has experienced severe damage from strong winds, flooding, hail, heavy snow, heavy rain, and tornadoes on many occasions in the past century, resulting in property loss, loss of life, economic hardship, and threats to public health and safety;

WHEREAS a Hazard Mitigation Plan has been developed after more than one year of research and work by Spink County Emergency Management, NECOG, and participating jurisdictions;

WHEREAS the Plan recommends hazard mitigation actions that will protect the people and property affected by the natural hazards that face the County;

WHEREAS a public meeting was held to review the Plan as required by law;

NOW THEREFORE BE IT RESLOVED by the Chairman and the Spink County Commission that:

1. The Hazard Mitigation Plan is hereby adopted as an official plan of Spink County,
2. The respective County official identified in the strategy of the Plan is herby directed to implement the recommended action assigned to them. This official will report annually on the activities, accomplishments, and progress to Spink County Commission, and
3. The Spink County Emergency Manager will provide annual progress reports on the status of implementation of the plan to the County Commission. This report shall be submitted to the Commission by November 1st of each year.

Motion was made by Smith, seconded by Knox, to adopt the resolution. All members voted aye.

PASSED by the Spink County Commission this 18th day of February, 2020.

Dave Albrecht, Chairman
Spink County Board of Commissioners

ATTEST:
Theresa Hodges, Auditor
Spink County, South Dakota

CLAIMS AND REPORTS ALLOWED

Motion was made by Johnson, seconded by Knox, to approve the following claims and reports. All members voted aye. Motion carried.

COMMISSIONERS		APPEL OIL COMPANY	22.25
REDFIELD CITY	4429.00	EXECUTIVE MANAGEMENT	3.25
THE REDFIELD PRESS	362.16	NORTHERN VALLEY COMMUNICATIONS	12.15
		THE REDFIELD PRESS	255.00
ELECTION		TREASURER	
THE REDFIELD PRESS	34.72	A & B BUSINESS SOLUTIONS, INC	51.97
JUDICIAL SYSTEMS		EXECUTIVE MANAGEMENT	4.47
SARA ZAHN	41.80	NORTHERN VALLEY COMMUNICATIONS	12.15
		THE REDFIELD PRESS	240.90
AUDITOR		STATES ATTORNEY	
A & B BUSINESS SOLUTIONS, INC	195.48		

COMMUNITY MEMORIAL HOSPITAL	1405.80		
EXECUTIVE MANAGEMENT	8.55	CORONER	
NORTHERN VALLEY COMMUNICATIONS	4.05	HYKE FUNERAL HOME	93.42
SD DEPARTMENT OF REVENUE	40.00		
		CARE OF POOR	
CT APPT ATTY & CLERP		EXECUTIVE MANAGEMENT	0.06
COGLEY LAW OFFICE, PROF LLC	479.00	NORTHERN VALLEY COMMUNICATIONS	4.05
VICTIM WITNESS COORD		COUNTY NURSE	
BEADLE COUNTY SHERIFF	1845.00	SD DEPARTMENT OF REVENUE	1602.64
GOVERNMENT BUILDINGS		AMBULANCE	
CINTAS	331.36	CONDE AMBULANCE	4000.00
DAKOTA DATA SHRED	58.50	MICHAEL SANGER	1847.50
EXECUTIVE MANAGEMENT	0.67		
NORTHERN VALLEY COMMUNICATIONS	4.05	YOUTH AT RISK	
NORTHWESTERN ENERGY	3737.76	SPINK/FAULK COUNTY INTER AGENC	4050.00
ODLAND GRAVEL, LLC	277.50		
REDFIELD ACE HARDWARE	87.40	MENTALLY HANDICAPPED	
REDFIELD CITY	114.50	SD DEPARTMENT OF REVENUE	1823.26
DIRECTOR EQUALIZ.		DEVELOPMENTALLY DISA	
A & B BUSINESS SOLUTIONS, INC	86.12	SD DEPARTMENT OF REVENUE	60.00
AMERICAN SOLUTIONS	354.00		
APPEL OIL COMPANY	24.07	MENTAL HEALTH CENTER	
CONNECTING POINT COMPUTER	162.50	CENTER FOR INDEPENDENCE	5000.00
EXECUTIVE MANAGEMENT	11.38		
NORTHERN VALLEY COMMUNICATIONS	16.20	COUNTY FAIR	
REDFIELD ACE HARDWARE	8.99	NORTHWESTERN ENERGY	550.44
DIANE TIPTON	23.98	REDFIELD CITY	552.75
REGISTER OF DEEDS		EXTENSION	
A & B BUSINESS SOLUTIONS, INC	44.30	A & B BUSINESS SOLUTIONS, INC	110.57
AMERICAN SOLUTIONS	25.80	EXECUTIVE MANAGEMENT	0.94
EXECUTIVE MANAGEMENT	12.96	NORTHERN VALLEY COMMUNICATIONS	8.10
NORTHERN VALLEY COMMUNICATIONS	8.10		
		SOIL CONSERVATION	
VETERANS SERVICE		SPINK COUNTY CONSERVATION DIST	7500.00
EXECUTIVE MANAGEMENT	0.44		
NORTHERN VALLEY COMMUNICATIONS	4.05	PLANNING BOARD	
		NORTHERN VALLEY COMMUNICATIONS	4.05
INFO TECHNOLOGY		THE REDFIELD PRESS	23.96
CONNECTING POINT COMPUTER	257.20		
		RD & BRG - ADMIN	
SHERIFF		BURDICK BROS. MACHINE & REPAIR	172.72
KATHY ADAMS	34.60	BUTLER MACHINERY CO.	8299.06
AMERICAN SOLUTIONS	493.93	CAMROSE INDUSTRY	2280.00
APPEL OIL COMPANY	1712.67	CINTAS	33.80
CONNECTING POINT COMPUTER	370.00	CLARK ENGINEERING	6750.00
EXECUTIVE MANAGEMENT	55.57	CRAWFORD TRUCKS & EQUIP., INC	3247.52
AUTO VALUE REDFIELD	305.98	DIESEL MACHINERY, INC.	11.53
MCLEOD'S PRINTING & OFFICE SUP	187.57	DOLAND CITY FINANCE OFFICE	66.19
REDFIELD ACE HARDWARE	44.55	EXECUTIVE MANAGEMENT	14.93
REDFIELD CITY	65.50	AUTO VALUE REDFIELD	954.07
REDWOOD TOXICOLOGY LAB, INC	12.50	JCK SERVICE, INC	6.50
SD SECRETARY OF STATE	30.00	MIDWEST PUMP & TANK	147.18
YANKTON CO. SHERIFF'S OFFICE	52.50	NORTHERN VALLEY COMMUNICATIONS	39.95
		NORTHWESTERN ENERGY	1873.14
JAIL		POMP'S TIRE SERVICE INC	318.74
CURA HOSPITALITY	12.00	POWER PLAN (RDO)	2595.37
FAULK CO. SHERIFF'S OFFICE	11475.00	REDFIELD HARDWARE HANK	137.43

REDFIELD ACE HARDWARE	90.91	APPEL OIL COMPANY	175.54
REDFIELD CITY	74.50	NORTHERN VALLEY COMMUNICATIONS	4.05
THE REDFIELD PRESS	20.52		
SD ASSOC OF COUNTY HWY SUPT	100.00	JAIL	
SOLBROS CONSTRUCTION	49842.66	INTOXIMETERS	3250.00
TRANSOURCE TRUCK & EQP INC	1848.67		
		REGISTER OF DEEDS	
E-911		ACTIVE DATA SYSTEMS	5863.00
JAMES VALLEY TELECOMMUNICATION	209.10		
		SHERIFF	
EMERGENCY MANAGEMENT		HKG ARCHITECTS	12351.31

REPORTS

- January 2020 Comp & OT Report
- January 2020 Report of Payments Received to Reimburse Poor Liens: \$200.00
- January 2020 Spink County Ambulance Report

Chairman Albrecht declared the meeting adjourned at 10:23 AM until 8:30 AM, Tuesday, March 3, 2020.

Dave Albrecht, Chairman
Spink County Board of Commissioners

ATTEST:
Theresa Hodges, Auditor
Spink County, South Dakota

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