

**SPINK COUNTY COMMISSION PROCEEDINGS  
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met at 8:30 AM on Tuesday, January 7, 2020, at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Brian Johnson, Brett Knox, Dustin Rische and Suzanne Smith. Theresa Hodges, Auditor, acting as Chairman Pro-Tem, opened the meeting with the Pledge of Allegiance.

**ADOPT AGENDA**

Motion was made by Smith, seconded by Johnson, to adopt the agenda. All members voted aye. Motion carried.

**MINUTES APPROVED**

Motion was made by Smith, seconded by Knox, to approve the minutes of the December 31, 2019 Commission meeting. All members voted aye. Motion carried.

**CHAIRMAN NOMINATIONS**

Hodges called for 2020 Spink County Commission Chairman nominations pursuant to SDCL 7-8-15.

Motion by Smith to nominate Dave Albrecht for 2020 Chairman and that nominations cease; seconded by Knox. All members voted aye. Motion carried.

Chairman D. Albrecht then called for nominations for Vice Chairman. Motion by Rische to nominate Suzanne Smith for 2020 Vice Chairman and that nominations cease; seconded by Knox. All members voted aye. Motion carried.

**CORRESPONDENCE**

- Notice and Admission of Service of Summons and Complaint

**PUBLIC COMMENT**

No one was present.

**COMMISSION APPOINTMENTS:**

Motion was made by Rische, seconded by Johnson, to approve the appointments of Commissioners to the following Boards for 2020:

County Employees Health Insurance	Brian Johnson
Drainage	All Commissioners & Diane Tipton, Administrator
E911	All Commissioners
4-H Expansion & Advisory Committee	Brett Knox
Fair	Brian Johnson
Grow Spink	Dustin Rische
Law Enforcement	Suzanne Smith and Brian Johnson
LEPC	Suzanne Smith
Northeast Council of Governments	Brian Johnson, Dustin Rische & Clayton Blachford (member at large)
Personnel Policy Board	Dave Albrecht
Spink County Ambulance	Suzanne Smith
Weed Board	Brett Knox
Aberdeen Brown County Railroad Authority	Dustin Rische and alternate Suzanne Smith

All members voted aye. Motion carried.

**RESOLUTION DESIGNATING SPINK COUNTY BANK DEPOSITORIES FOR 2020 (#20-1)**

WHEREAS, the Spink County Board of Commissioners is to designate the bank depositories for all County funds,

BE IT RESOLVED that the following financial banking systems within Spink County be named as bank depositories for county funds:

Wells Fargo, Redfield Branch, Redfield  
Bank of the West, Redfield Branch, Redfield  
Great Western Bank, Redfield Branch, Redfield  
American Bank & Trust, Mellette  
Farmers State Bank, Turton  
Plains Commerce Bank, Conde  
Heartland State Bank, Redfield Branch, Redfield; Tulare Branch, Tulare  
And Dakotaland Federal Credit Union, Redfield;

BE IT FURTHER RESOLVED, that the following banking system within Spink County is the active depository for deposits and withdrawals of daily receipts of cash, checks, drafts and other cash items:

Heartland State Bank, Redfield Branch, Redfield

**RESOLUTION ESTABLISHING COMPENSATION FOR ELECTION BOARDS (#20-2)**

WHEREAS, annually it is the duty of the Spink County Board of Commissioners to establish an hourly rate to be paid to Superintendent and Deputies of each election and additional canvassing board, if appointed, in accordance with SDCL 12-15-11 and any amendments thereto, therefore,

BE IT RESOLVED by the Spink County Board of Commissioners, that the person delivering the poll books and ballot boxes to the proper authority to and from the polling place shall receive the current County rate for mileage for miles necessarily traveled in going to and returning from making such delivery, and

BE IT RESOLVED that the Superintendent and Deputies who attend the Election School shall receive \$20.00 per diem in accordance with SDCL 12-15-7, \$140 per diem for Election day and the current County rate for mileage for miles necessarily traveled in going to and returning from such school, and

BE IT RESOLVED that the Resolution Board and Absentee Board shall receive a minimum of \$35.00 or \$10.00 per hour if their time exceeds 3.5 hours, and

BE IT RESOLVED that aids providing assistance at the polling places shall receive \$9.00 per hour, and

BE RESOLVED that the polling places shall receive compensation of \$75.00 each for the Primary and General Elections.

**RESOLUTION SETTING PER DIEM FOR BOARDS (#20-3)**

WHEREAS, the Spink County Board of Commissioners is to set a per diem for the boards, such as Weed, County Fair, 4-H, E-911, and any other board pertaining to the County,

BE IT RESOLVED that each member of the boards shall receive the amount of \$35.00 per diem for each and every meeting attended, plus the current County rate per mile to and from each meeting, and

BE IT RESOLVED that when a telephone conference call is made instead of a meeting each Board member shall receive \$5.00 if contacted on telephone conference call, and

BE IT RESOLVED that when a Board member attends a multi-day state annual conference in accordance with grant requirements, the Board member shall receive the amount of \$100.00 per diem, and

BE IT FURTHER RESOLVED that the County Commissioner who is a member of such board shall receive mileage at the County rate, but Commissioner's membership on such Board is part of the duties as a County Commissioner.

**RESOLUTION TO DESIGNATE PLACE TO HOLD CHATTEL MORTGAGE SALES (#20-4)**

WHEREAS, it is the duty of the Spink County Board of Commissioners to designate the place at which Chattel Mortgage sales may be held in Spink County,

THEREFORE, BE IT RESOLVED by the Spink County Board of Commissioners that the Court House in the City of Redfield is hereby designated as the place for holding Chattel Mortgage sales in Spink County.

**RESOLUTION DESIGNATING OFFICIAL COUNTY NEWSPAPERS - SDCL 7-18-3 (#20-5)**

WHEREAS, it is the duty of the Spink County Board of Commissioners to designate and appoint the Spink County Official Newspapers,

THEREFORE, BE IT RESOLVED by the Board of Spink County Commissioners that The Redfield Press, Redfield, South Dakota, The Conde News, Conde, South Dakota, and The Times-Record, Conde, South Dakota, be designated and appointed the Official Legal Newspapers for Spink County, South Dakota, for the year 2020, and

BE IT FURTHER RESOLVED, that such proceedings shall be published as soon after any meeting as practicable.

**SPINK COUNTY WEIGHT LIMIT ENFORCEMENT RESOLUTION (#20-6)**

WHEREAS, seasonal climatic changes can be detrimental to our highways, and

WHEREAS, the Spink County Board of Commissioners desires to protect existing Spink County highways, ultimately saving tax dollars, and

WHEREAS, the Spink County Board of Commissioners desires the enforcement of weight limitation of Spink County roads as set forth and posted by the Spink County Highway Superintendent, and

WHEREAS, the limits on Spink County Highways shall be set at six (6) ton per axle and the speed limit shall be set at 40 miles per hour on all asphalt surface roads, plus six miles of gravel from Day County west to State Highway 37, during the spring thaw period and when limit signs are in place,

NOW, THEREFORE BE IT RESOLVED, that the South Dakota Highway Patrol be and hereby is authorized and requested to enforce weight limitations on Spink County roads.

BE IT FURTHER RESOLVED that the penalty for the violation of load restrictions shall be as set forth in SDCL 32-22-55.

**RESOLUTION SETTING BURIAL FEES (#20-7)**

WHEREAS, it is the duty of the Spink County Board of Commissioners to establish an amount to be paid for services for County Burial in accordance with SDCL 28-17-4 and any amendments thereof,

BE IT HEREBY RESOLVED that for a standard sized casket and the burial services the sum of \$2500.00 shall be allowed plus, \$700 for a vault if used, the invoice amount for the opening and closing of the grave, the state rate for mileage, and a flat fee of \$2500.00 for cremations.

**RESOLUTION SETTING NUMBER OF DEPUTIES AND CLERKS (#20-8)**

WHEREAS, law requires the Board of Commissioners to fix the number of deputies and clerks that shall be employed in the offices of the County Treasurer, Auditor, Coroner and Register of Deeds, the time of employment and the compensation which they shall receive,

NOW, THEREFORE, BE IT RESOLVED by the Spink County Board of Commissioners, in session this 7th day of January 2020, that in accordance with SDCL 7-7-20 deputies and clerks may be employed in these offices as follows:

- Treasurer – one full-time deputy and one permanent part-time deputy;
- Auditor – two full-time deputies;
- Coroner – two part-time deputies as needed;
- Register of Deeds – one part-time deputy.

BE IT FURTHER RESOLVED that a part-time clerk may be employed at times in any of the offices, as deemed necessary by the elected officer. Salaries are to be as set by this Board.

Motion was made by Smith, seconded by Knox, to approve and adopt the above eight resolutions. All members present voted aye. Motion carried.

Dated this 7th day of January, 2020,

Dave Albrecht, Chairman  
Spink County Board of Commissioners

ATTEST:

Theresa Hodges, Auditor  
Spink County, South Dakota

**APPOINTMENT OF DRAINAGE BOARD APPOINTMENT**

The Board of Spink County Commissioners, in session this 8th day of January 2020, appoint the Spink County Board of Commissioners to the Spink County Drainage Board and also appoint Diane Tipton as Drainage Administrator to be responsible for getting applications filled out, notifying County Commissioners and setting hearing dates.

**FAIR BOARD APPOINTMENT**

The Board of Spink County Commissioners, in session this 7th day of January 2020, appoints the following persons to a two-year term on the County Fair Board, effective January 1, 2020: Jim Ellenson, Lance Mason and Myron Odegaard.

**WEED & PEST BOARD APPOINTMENT**

The Board of Spink County Commissioners, in session this 7<sup>th</sup> day of January 2020, appoints the following person to a four-year term on the Spink County Weed & Pest Board effective January 1, 2020: District #3 – Deb Schultz, Tulare.

**REGIONAL AGING COUNCIL**

The Board of Spink County Commissioners, in session this 7<sup>th</sup> day of January 2020, appoint Mary O’Donnell and Lisa Manning to be Spink County’s board members on the Regional Aging Council of Northeast South Dakota.

Motion was made by Knox, seconded by Johson, to approve and adopt the above appointments to the four boards. All members present voted aye. Motion carried.

**STATES ATTORNEY**

Vic Fischbach, States Attorney, gave an update of activities.

**HIGHWAY SUPERINTENDENT**

Jeff Haessig, Highway Superintendent, gave an update of activities.

**SHERIFF/PERSONNEL/EXECUTIVE SESSION**

Frank Krumm, Sheriff, gave an update of activities.

**VSO**

Motion was made by Knox, seconded by Smith, to reappoint Steve Wollman as Spink County’s Veteran Service Officer for a period of four years, through the first Monday in January 2024. All members voted aye. Motion carried.

**2020 SPINK COUNTY FEE SCHEDULE**

The proposed non-mandated fee schedule for 2020 was filed. Motion was made by Johnson, seconded by Knox, to adopt the 2020 Spink County non-mandated fees as presented which included the following changes: increase Sheriff’s Office fingerprinting to \$25.00; add fairground campsite rental of whole campsite-21 sites at \$200/night; to increase Highway Department snow removal truck/grader to \$90.00/hr and loader to \$90.00/hr; and to increase Highway Department maintenance truck/grader to \$85.00/hr and loader to \$90.00/hr. All members voted aye. Motion carried. Fee schedule is available in related Departments and on the County website.

**EMERGENCY MANAGER**

The Emergency Manager’s quarterly LEMPG report was filed and signed by the chairman.

**MEEETING DATES**

The April meeting dates were set as April 14<sup>th</sup> and 28<sup>th</sup> .

**RECAPITULATION OF TAXES**

Theresa Hodges, Auditor, filed the Recapitulation of Taxes for 2019 taxes payable in 2020.

**VOLUNTEERS FILED-** Deputy State’s Attorneys: Bradley Novreske and Lorena Tamayo; 4-H: Kristie Binger, Kari Harmon, Terry Hansen, Brent Mason, Reese Wagner, Alan Steinheuser, Skip Williams, Jeff Gatzke, Rod Hansen.

**2020 SALARIES FILED** – Highway Department: Dennis Baird 19.00/hr\*, Barry Bawek 19.00/hr \*, Delwin Bierman 19.00/hr \*, Kevin Corkins 19.00/hr \*, Greg Drayer 19.00/hr \*, Brad Englund 19.00/hr \*, Michael Esser (Weed Supervisor) 19.00/hr, Travis Fast 19.00/hr \*, Roger Metzinger (Foreman) 20.09/hr\*, Jason Murray 19.00/hr \*, Jerrod Peterson 19.00/hr \*, Willis Rothacker (Mechanic/Supv) 20.72/hr plus\*, Monty Wipf 19.00/hr \*, Randy Woodward 19.00/hr \*;

Clerks and Deputies: (Auditor, Treasurer, Register of Deeds, Extension, Health, Highway, States Attorney) Ann Bottum 16.58/hr, Jannelle Cowles-Nelson 17.52/hr\*, Audrey Helm 17.52/hr\*, Amy Hermann 17.52/hr\*, Amy Michlitsch 17.52/hr\*, Bridgett Nelson 17.52/hr, Tamara Suchor 17.52/hr\*, Lisa Young 17.52/hr\*;

Certified Deputies: (Director of Equalization) Sally Schwab 17.69/hr\*, Traci Clemens 17.69/hr ;

Office Manager: (Highway) Shirley Howe 17.69/hr\*;

Sheriff’s Dispatchers: Amy Akin 16.58/hr; Cynthia Bachman 17.23/hr; Amy Hearnen 20.00/hr (Chief Dispatcher), Linda Hofer 16.58/hr; Kathryn Marquez 16.58/hr; Cynthia Roe 17.97/hr; Kandi Shantz 17.97/hr;

Dispatchers also receive a shift differential of \$0.50/hr for hours worked between 2 PM – 10 PM; and \$1.00/hr for hours worked between 10 PM – 6 AM;

Sheriff's Deputies: Kathleen Adams 23.08/hr as Chief Deputy & 900.00/yr as Home Detention Monitor Supervisor\*, Jenna Appel 22.07/hr as Sergeant, Talese Aucoin 19.77/hr, Brett Christman 21.00/hr, Jason Kraft 21.00/hr\*, Joshua Lee 20.38/hr, Jacob Millett 20.38/hr, Zachary Weber 21.00/hr; Deputies also receive a shift differential of \$0.50/hr for hours worked between 2 PM – 10 PM; and \$1.00/hr for hours worked between 10 PM – 6 AM;

Maintenance: Mike Siebrecht (Supervisor) 18.06/hr\*, Joann Larsen 13.11;

Elected and Appointed Officials Annual Salary: Commissioners: David Albrecht, Chair 12240.00/yr, Brian Johnson 11040.00/yr, Brett Knox 11040.00/yr, Dustin Rische 11040.00/yr, Suzanne Smith 11040.00/yr; States Attorney: Victor Fischbach 45608.01/yr, Sheriff: Frank Krumm 57671.36/yr, Register of Deeds: Sharon Jungwirth 44806.89/yr\*, Highway Superintendent: Jeff Haessig 57671.36/yr\*, Auditor: Theresa Hodges 51250.00\*, Treasurer: Kathy Ludwig 44806.89/yr\*, Director of Equalization: Diane Tipton 47562.59/yr\*, Coroner: Kelly Hyke 58.00 per inquest and 50.00/hr for transport & other duties; EMS: Larry Tebben 43413.52/yr\*; VSO: Steve Wollman 17.81/hr;

Planning & Zoning Administrator: Jamie Wagner-Lutter 17.69/hr;

Crossing Guards 14.32/hr; Home Detention Monitors 16.02-16.67/hr; Dispatcher serving as Matron/regular hourly wage; Temps will receive \$9 to \$12/hr and Highway Temps will receive \$12-\$16/hr both depending upon experience, and at the discretion of supervisor.

\*These employees receive longevity pay. Spink County's policy is \$25/year for years of service 5-9; \$45/year for years of service 10-14; \$65/year for 15-19; \$85/year for 20-24 and \$105/year for years of service 25 and beyond.

**EXPENSE REQUESTS**

Motion was made by Knox, seconded by Smith, to approve the following expense requests:

- Mike Esser, Weed & Pest Supervisor, & Deb Schultz, Weed & Pest Board, Weed & Pest State Conference, 2/19-2/21/20, Aberdeen, SD;
- Traci Clemens, Assessor, USPAP, 5/11-5/12/20, Pierre, SD;
- Highway Department, MSHA Annual Refresher, 1/30/20, Aberdeen, SD;

All members voted aye. Motion carried.

**CLAIMS AND REPORTS ALLOWED**

Motion was made by Rische, seconded by Johnson, to approve the following claims and reports. All members voted aye. Motion carried.

**DECEMBER PAYROLL**

Commissioners	5214.14	COMMISSIONERS	
Auditor	12465.39	NE COUNCIL OF GOVERNMENTS	10087.93
Treasurer	11897.77	SDACC	1912.00
States Attorney	9124.72	SDML WORKERS' COMP FUND	153.38
Government Building	5151.83		
Director of Equalization	13495.05	ELECTION	
Register of Deeds	6180.37	SDML WORKERS' COMP FUND	15.34
Veterans Service	1283.90		
Sheriff	53304.00	AUDITOR	
Home Detention	96.24	SDACO	324.69
Coroner	144.62	SDML WORKERS' COMP FUND	254.09
Welfare	2009.70		
County Nurse	4000.28	TREASURER	
WIC	165.73	SDACO	324.68
Extension	4185.36	SDML WORKERS' COMP FUND	207.52
Weed	339.92		
Planning Administrator	4196.59	STATES ATTORNEY	
Highway	71784.09	SDML WORKERS' COMP FUND	170.59
E-911	15292.55		
Emergency Management	4753.09	GOVERNMENT BUILDINGS	
24/7 Sobriety	584.29	APPEL OIL COMPANY	55.24
Heartland State Bank-ACH FEE	25.00	ODLAND GRAVEL, LLC	105.00

SDML WORKERS' COMP FUND	1393.94	CORONER	
		SDML WORKERS' COMP FUND	9.83
DIRECTOR EQUALIZ.		COUNTY NURSE	
APPEL OIL COMPANY	34.76	SDML WORKERS' COMP FUND	79.81
THE SCHNEIDER CORPORATION	9780.00	COUNTY FAIR	
SDAAO	300.00	SDML WORKERS' COMP FUND	7.98
SDML WORKERS' COMP FUND	1853.29	EXTENSION	
REGISTER OF DEEDS		SDML WORKERS' COMP FUND	146.40
ACTIVE DATA SYSTEMS	165.00	WEED CONTROL	
SDACO	324.68	SDML WORKERS' COMP FUND	1266.28
SDML WORKERS' COMP FUND	95.78	PLANNING BOARD	
VETERANS SERVICE		SDML WORKERS' COMP FUND	79.81
DATASPEC INC	449.00	RD & BRG - ADMIN	
SDML WORKERS' COMP FUND	308.88	DOLAND CITY FINANCE OFFICE	59.88
CARE OF POOR		AUTO VALUE REDFIELD	428.95
SDML WORKERS' COMP FUND	31.92	POWER PLAN (RDO)	144.35
SHERIFF		SDML WORKERS' COMP FUND	20159.43
APPEL OIL COMPANY	2029.21	E-911	
AUTO VALUE REDFIELD	39.97	SDML WORKERS' COMP FUND	239.44
MID-STATES ORGANIZED CRIME INF	100.00	EMERGENCY MANAGEMENT	
MIDCONTINENT COMMUNICATIONS	75.00	APPEL OIL COMPANY	154.29
SD SHERIFFS' ASSOCIATION	692.45	SDML WORKERS' COMP FUND	767.15
SDML WORKERS' COMP FUND	7087.04		
JAIL			
SDML WORKERS' COMP FUND	247.10		

## REPORTS

- NECOG 2019 Performance Report
- December 2019 Comp & OT Report
- December 2019 Register of Deeds Statement of Fees Collected: \$12,595.05
- Report of Monies received for copies, etc.: \$48.08
- December 2019 Sheriff's Report
- December 2019 Sheriff's Transport Expenses
- November 2019 Spink County Ambulance Report
- Conde Rural Fire Protection District Financial Statement
- December 2019 Highway Superintendent Report of Collections Made:
 

Road & Bridge Fund	\$11,204.38
--------------------	-------------
- Auditor's Account with the County Treasurer
 

Checking Accounts	\$2,605,548.53
Savings Accounts	1,015,052.16
Certificates of Deposits	1,730,000.00
Cash Change Accounts	100.00
Cash & Cash Items	<u>53,603.15</u>
Total	<u>\$5,404,303.84</u>

Chairman Albrecht declared the meeting adjourned at 10:32 AM until 8:30 AM, Tuesday, January 21, 2020.

Dave Albrecht, Chairman  
Spink County Board of Commissioners

ATTEST:  
Theresa Hodges, Auditor  
Spink County, South Dakota

Published at an approximate cost of .....