

**SPINK COUNTY COMMISSION PROCEEDINGS  
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met at 8:30 AM on Tuesday, November 19, 2019, at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Brian Johnson, Brett Knox and Suzanne Smith. Absent was Commissioner Dustin Rische. Chairman Dave Albrecht opened the meeting with the Pledge of Allegiance.

**ADOPT AGENDA**

Motion was made by Smith, seconded by Johnson, to adopt the agenda. All members voted aye. Motion carried.

**MINUTES APPROVED**

Motion was made by Smith, seconded by Knox, to approve the minutes of the November 5, 2019 Commission meeting. All members voted aye. Motion carried.

**CORRESPONDENCE**

- SD DENR Re: United Feeders Revised Phosphorus-Based Nutrient Management Plan
- SD Dept. of Ag Re: Public comments for the 2020 revision of the SD Forest Action Plan
- Bantz, Gosch & Cremer, LLC Re: Land Sale
- Spink County Weed & Pest Control Board Minutes 10/31/19
- Dakota Rural Action Annual CAFO Forum 12/6/19

**MEETING DATES**

The December meeting dates were set as the 3<sup>rd</sup>, 17<sup>th</sup> and 31<sup>st</sup>(bills only).

**CORONER**

Kelly Hyke, Coroner, discussed the duties of his office.

**CONCRETE CRUSHING BIDS**

At 9:00 a.m., time set by public notice, bids for concrete crushing were opened and read. Jeff Haessig, Highway Superintendent, and Lucas Solberg, Solbros Construction, were present. The following bids were received: Solbros Construction, Pierre, SD, \$5.25/ton for 2” concrete; and CT Sibson Gravel & Crushing, Inc., Beardsley, MN, \$5.50/ton for 2” concrete. Motion was made by Smith, seconded Johnson, accept Solbros Construction’s low bid of \$5.25/ton. All members voted aye. Motion carried. Copies of all bids, proof of insurance and specifications are on file in the Auditor's Office and open for inspection during normal working hours.

**HIGHWAY SUPERINTENDENT**

Jeff Haessig, Highway Superintendent, gave an update of activities and requested to purchase an extended warranty on a motor grader. A copy of the proposed township Road Use Agreement with Tulare Energy was filed, for the Highway Superintendent and board to review.

**EXTENDED WARRANTY**

Motion was made by Knox, seconded by Johnson, to purchase a one year extended warranty from Catepillar on motor grader serial number M9J00464, in the amount of \$6,890. All members voted aye. Motion carried.

**DRAINAGE**

At 9:25 AM a motion was made by Knox, seconded by Johnson, to recess as a Board of Commissioners and convene as a County Drainage Board. All members voted aye. Motion carried.

The Board of County Commissioners reconvened at 10:03 AM after having adjourned as the Drainage Board.

Chairman Albrecht exited the meeting at 10:06 AM. Suzanne Smith, Vice Chair, took over the meeting.

**STATES ATTORNEY**

Vic Fischbach, States Attorney, reviewed the status of current litigation and gave an update of activities.

**SHERIFF**

Frank Krumm, Sheriff, requested personnel pay step increases for three employees, filed a quote for 911 radio equipment and relocation into the new building, and requested approval to purchase furnishings for the Law Enforcement Center. Krumm also gave an update on UJS and BPV grant applications and the timeline for moving into the new Law Enforcement Center.

**PERSONNEL**

Motion was made by Johnson, seconded by Knox, to approve the following pay step increases: Kandi Shantz, E-911 Dispatcher, to 18 month step at 17.53/hr, effective 11/13/19; Brett Christman, Deputy Sheriff, to certified over one year at \$20.49/hr, effective 11/19/19; and Zachary Weber, Deputy Sheriff, to certified over one year at \$20.49/hr, effective 11/19/19. All members voted aye. Motion carried.

**911 RADIO QUOTE**

Motion was made by Knox, seconded by Johnson, to approve B&L Communications’ quote \$17,800 for the purchase of a 3<sup>rd</sup> operator position plus materials and labor to move existing 911 radio equipment to the new building. All members voted aye. Motion carried.

Chairman Albrecht returned to the meeting at 10:40 AM.

**LAW ENFORCEMENT CENTER FURNISHINGS**

Motion was made by Knox, seconded by Smith, to give Frank Krumm, Sheriff, the authority to spend up to \$25,000.00 for the acquisition of the following furnishings for the Law Enforcement Center: dispatch desk, evidence lockers, office/conference chairs, conference table, kitchen and laundry appliances. All members voted aye. Motion carried.

**AUDITOR**

Theresa Hodges, Auditor, reviewed the estimated revenues and expenditures for all funds and the estimated cash balance for year end of fiscal year 2019.

**SURPLUS**

Motion was made by Knox, seconded by Johnson, to surplus the following election equipment and dispose of it through the recycling vendor selected by the SD Secretary of State: Model 650 Ballot Scanner, 2 dot matrix printers, and 9 Automark machines. All members voted aye. Motion carried.

**TAX DEED PROPERTIES**

Motion was made by Knox, seconded by Johnson, surplus and to sell at public auction on December 12, 2019, at 1:00 PM in the rotunda of the Courthouse the following tax deed properties: the W ½ of Lot 2 and all of Lot 3, B 1, Hahn’s 3<sup>rd</sup> Addition, Doland City, Spink County, SD, assessed at \$77,880 with a minimum bid of \$11,000; and Hermans 1<sup>st</sup> Addition, W 28.5’ N 80’ of Block 1, Lot 2 and N 80’ of Lot 3, Conde City, Spink County, SD, assessed at \$20,430 with a minimum bid of \$3,200. All members voted aye. Motion carried.

**LAW ENFORCEMENT CENTER**

A written update from Matt Beaner, Kyburz-Carlson Construction, on the final items to be completed and the drafting of close-out documents on the Law Enforcement Center was filed.

**AUTOMATIC BUDGET SUPPLEMENTS**

Motion was made by Smith, seconded by Knox, to make an automatic budget supplement in the amount of \$6,300 to 101-615-426 – Weed & Pest Supplies, for weed & pest fund grant. All members voted aye. Motion carried.

**EXTENSION/EQUIPMENT PURCHASE**

A request from the Extension Office for the purchase of a new desktop computer to upgrade to Windows 10 was filed. Motion was made by Knox, seconded by Johnson, to approve the Extension Office purchasing an HP Elitedesk 800, with Microsoft Office license and onsite installation from Connecting Point, Watertown, SD. All members voted aye. Motion carried.

**2019 AUDIT**

Dave Schlosser, Legislative Audit, gave an update on the progress of the current audit and answered questions from the board.

**CLAIMS AND REPORTS ALLOWED**

Motion was made by Smith, seconded by Knox, to approve the following claims and reports. All members voted aye. Motion carried.

<b>COMMISSIONERS</b>		<b>ELECTION</b>	
CENTURY LINK	17.78	SANDRA MCNEILL	6.25
THE CONDE NEWS	348.86	RAMKOTA HOTEL & CONFERENCE	
EXECUTIVE MANAGEMENT	1.21	CTR	308.00
SANDRA MCNEILL	206.25	JUDICIAL SYSTEMS	
THE REDFIELD PRESS	344.29	CERTIFIED LANGUAGES INT	99.00
THE TIMES RECORD	348.86		

AUDITOR		EXECUTIVE MANAGEMENT	10.10
CENTURY LINK	17.78	NORTHERN VALLEY	
EXECUTIVE MANAGEMENT	5.55	COMMUNICATIONS	4.05
NORTHERN VALLEY			
COMMUNICATIONS	12.15	PREDATORY ANIMAL	
		SD DEPARTMENT OF REVENUE	3429.48
TREASURER			
CENTURY LINK	17.78	INFO TECHNOLOGY	
CONNECTING POINT COMPUTER	165.00	CONNECTING POINT COMPUTER	150.00
EXECUTIVE MANAGEMENT	6.77	CONNECTING POINT COMPUTER	107.20
NORTHERN VALLEY			
COMMUNICATIONS	12.15	SHERIFF	
		APPEL OIL COMPANY	1867.37
STATES ATTORNEY		CENTURY LINK	229.70
CENTURY LINK	53.32	CONNECTING POINT COMPUTER	5398.00
EXECUTIVE MANAGEMENT	5.90	CONNECTING POINT COMPUTER	80.00
NORTHERN VALLEY		CONNECTING POINT COMPUTER	1178.00
COMMUNICATIONS	4.05	EXECUTIVE MANAGEMENT	69.01
SD DEPARTMENT OF REVENUE	120.00	HARR'S REDFIELD	1993.29
		AUTO VALUE REDFIELD	54.99
CT APPT ATTY & CLERP		REDFIELD CITY	98.00
CHRISTOPHER DOHRER	1310.80	THE REDFIELD PRESS	232.06
KRISTEN KOCHERIAN	672.90	REDWOOD TOXICOLOGY	
SCOTT T. KUCK	2060.40	LABORATORY	82.50
VICTIM WITNESS COORD		JAIL	
BEADLE COUNTY	1800.00	BEADLE COUNTY SHERIFF	80.00
		BROWN COUNTY JAIL	3520.00
GOVERNMENT BUILDINGS		FAULKTON AREA MEDICAL CENTER	97.00
APPEL OIL COMPANY	45.79		
CENTURY LINK	35.56	CARE OF POOR	
CINTAS	259.74	CENTURY LINK	17.78
CLAUSEN SANITATION INC.	260.00	NORTHERN VALLEY	
DAKOTA DATA SHRED	58.50	COMMUNICATIONS	4.05
DAKOTA SUPPLY GROUP	185.77		
EXECUTIVE MANAGEMENT	1.03	AMBULANCE	
MENARDS	328.33	MICHAEL SANGER	1802.50
NORTHERN VALLEY			
COMMUNICATIONS	4.05	MENTALLY HANDICAPPED	
NORTHWESTERN ENERGY	2134.75	LEWIS & CLARK BHS	356.00
REDFIELD HARDWARE HANK	169.96	SD DEPARTMENT OF REVENUE	2423.26
REDFIELD ACE HARDWARE	49.23		
REDFIELD CITY	140.00	DEVELOPMENTALLY DISA	
		SD DEPARTMENT OF REVENUE	60.00
DIRECTOR EQUALIZ.			
APPEL OIL COMPANY	182.51	MENTAL ILLNESS BOARD	
CENTURY LINK	35.56	MARK KATTERHAGEN	30.00
CONNECTING POINT COMPUTER	75.00	LUCY LEWNO	333.00
CONNECTING POINT COMPUTER	87.50	DARCY LOCKWOOD	30.00
EXECUTIVE MANAGEMENT	4.31		
SANDRA MCNEILL	37.50	COUNTY FAIR	
NORTHERN VALLEY		CLAUSEN SANITATION INC.	39.00
COMMUNICATIONS	16.20	JESSEN HEATING, REFRIGERATION	75.00
		MENARDS	399.88
REGISTER OF DEEDS		NORTHWESTERN ENERGY	177.38
CENTURY LINK	35.56	REDFIELD CITY	31.75
EXECUTIVE MANAGEMENT	2.65		
NORTHERN VALLEY		EXTENSION	
COMMUNICATIONS	8.10	CENTURY LINK	35.56
		EXECUTIVE MANAGEMENT	6.28
VETERANS SERVICE		NORTHERN VALLEY	
CENTURY LINK	35.56	COMMUNICATIONS	8.10

OFFICE PEEPS	18.12	JCK SERVICE, INC	18.00
		KIMLICKA CONSTRUCTION	3653.07
WEED CONTROL		MENARDS	79.08
EXECUTIVE MANAGEMENT	0.06	NORTHERN VALLEY	
SANDRA MCNEILL	18.75	COMMUNICATIONS	39.95
REDFIELD CITY	14.00	NORTHWESTERN ENERGY	637.97
		ODLAND GRAVEL, LLC	31334.70
PLANNING BOARD		POWER PLAN (RDO)	634.12
CENTURY LINK	17.78	PRECISION SOIL MANAGEMENT LLC	1018.75
THE CONDE NEWS	40.40	QUILL	157.74
SANDRA MCNEILL	200.00	REDFIELD ACE HARDWARE	36.99
NORTHERN VALLEY		REDFIELD CITY	81.50
COMMUNICATIONS	4.05	THE REDFIELD PRESS	18.41
THE REDFIELD PRESS	39.45	SAFETY SERVICE INC	3525.50
THE TIMES RECORD	40.40	THE SHOP	389.64
		THE TIMES RECORD	22.75
INDUSTRIAL DEVELOP.		TOWN & COUNTRY	164.53
CENTURY LINK	17.78	TRUE NORTH STEEL	10367.66
DEBT SERVICE		E-911	
AMERICAN BANK & TRUST	90000.00	CENTURY LINK	708.81
		JAMES VALLEY	
RD & BRG - ADMIN		TELECOMMUNICATION	209.10
APPEL OIL COMPANY	12726.71	VENTURE COMMUNICATIONS COOP	164.78
BURDICK BROS. MACHINE & REPAIR	2063.51		
BUTLER MACHINERY CO.	283.16	EMERGENCY MANAGEMENT	
CENTURY LINK	53.32	APPEL OIL COMPANY	151.11
CINTAS	33.80	CENTURY LINK	35.56
CLAUSEN SANITATION INC.	195.00	FRONTIER PRECISION, INC	6080.00
THE CONDE NEWS	22.75	SANDRA MCNEILL	25.00
CONNECTING POINT COMPUTER	80.00	NORTHERN VALLEY	
COUNTRY INN & SUITES	161.88	COMMUNICATIONS	4.05
EXECUTIVE MANAGEMENT	8.62		
FARM TIRE SERVICE	185.00	SHERIFF	
GCR TIRES & SERVICE	2238.85	DAKOTA STRUCTURED CABLING	637.76
SHIRLEY HOWE	43.00	SD DEPT OF PUBLIC SAFETY	120.00

## REPORTS

- October 2019 Sheriff's Checking Account Bank Statement
- October 2019 Report of Payments Received to Reimburse Poor Liens: \$0.00
- October 2019 Spink County Ambulance Report
- October 2019 Highway Superintendent Report of Collections Made:
 

Road & Bridge Fund	\$361.73
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- Auditor's Account with the County Treasurer
 

Checking Accounts	\$6,664,416.43
Savings Accounts	1,014,806.59
Certificates of Deposits	1,730,000.00
Cash Change Accounts	100.00
Cash & Cash Items	<u>1,078,031.40</u>
Total	\$10,487,354.42

## EXPENSE REQUESTS

Motion was made by Smith, seconded Knox, to approve the following expense requests:

- Theresa Hodges, Auditor, & Diane Tipton, Director of Equalization, Software Meeting, 12/5/19, Watertown, SD

Chairman Albrecht declared the meeting adjourned at 12:45 PM until 8:30 AM, Tuesday, December 3, 2019.

Dave Albrecht, Chairman

Spink County Board of Commissioners

ATTEST:

Theresa Hodges, Auditor  
Spink County, South Dakota

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