

**SPINK COUNTY COMMISSION PROCEEDINGS
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met at 8:30 AM on Tuesday, November 5, 2019, at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Brian Johnson, Brett Knox, Dustin Rische, and Suzanne Smith. Chairman Dave Albrecht opened the meeting with the Pledge of Allegiance.

ADOPT AGENDA

Motion was made by Smith, seconded by Rische, to adopt the agenda with the addition of Law Enforcement Center pay application #12 and Contingency Change Order #8. All members voted aye. Motion carried.

MINUTES APPROVED

Motion was made by Smith, seconded by Johnson, to approve the minutes of the October 15, 2019 Commission meeting. All members voted aye. Motion carried.

CORRESPONDENCE

- Sioux Valley Commissioner Association Quarterly Meeting 11/20/19
- Spink County Fair Board Meeting Minutes 10/15/19
- SD Dept of Health Re: Notice of Disinterment Permit
- Copy of City of Redfield's Renewal Application for Restricted Use Storage & Disposal Facility to SD DENR
- SD DENR Re: Riverview, LLP Revised Phosphorus-Based Nutrient Management Plan

PUBLIC COMMENT GUIDELINES

Draft public comment guidelines were presented. Motion was made by Smith, seconded by Knox, to adopt the public comment guidelines as presented. All members voted aye. Motion carried.

REDFIELD ENERGY

An informal request from Redfield Energy to help offset the \$14,400 plus travel expenses costs for a motivational speaker was filed. No formal action was taken, the consensus of the board was to deny the request.

LIQUOR LICENSE RENEWALS

Motion was made by Knox, seconded by Smith, to approve the renewal of the Retail (on-sale) liquor license for the renewal year 2020 for Fisher Grove County Club and Pheasant Phun Inc. All members voted aye. Motion carried.

INSURANCE CLAIM

An update was given to the board on the status of a current insurance claim.

SURPLUS

Motion was made by Smith, seconded by Johnson, to surplus 22 gate panels located at the fairgrounds, appraise them with no dollar value, and give the Fair Board the authority to dispose of them through private sale. All members voted aye. Motion carried.

HIGHWAY SUPERINTENDENT

Jeff Haessig, Highway Superintendent, gave an update of activities and filed the SDDOT's approval letter for Spink County's Five-Year County Highway and Bridge Improvement Plan. Discussion was held on the proposed Road Use and Repair Agreement filed by Tulare Energy, LLC, no action was taken.

SHERIFF

Frank Krumm, Sheriff, gave an update of activities, filed an application to seek a grant, reviewed promotions and new hires, and discussed Conde Ambulance's coverage area and upcoming joint meetings with Spink County ambulance services.

GRANT APPLICATION

Motion was made by Smith, seconded by Rische, to approve applying for a grant through the SD Department of Public Safety, for \$3,000 for the purchase of PBT's. All members voted aye. Motion carried.

PERSONNEL

Motion was made by Smith, seconded by Knox, to approve the promotion was Amy Akin, part-time E-911 Dispatcher, to full-time, effective 11/4/19 and to approve the hire of Kathryn Marquez to the position was part-time E-911 dispatcher effective 11/4/19, at \$16.18/hr. All members voted aye. Motion carried.

EMERGENCY MANAGER

Larry Tebben, Emergency Manager, filed a quote for the purchase drone equipment and an application to seek a grant.

QUOTE/EQUIPMENT PURCHASE

Motion was made by Johnson, seconded by Smith, to approve the purchase of a thermal camera for use with the drone from Frontier Precision, Inc. in the amount of \$6,080, using grant funds received from Dakota Access Pipeline. All members voted aye. Motion carried.

GRANT APPLICATION

Motion was made by Smith, seconded by Knox, to approve applying for a grant through the SD State Emergency Response Commission – DENR, for \$1,000 for Local Emergency Planning Committee funds. All members voted aye. Motion carried.

PLANNING & ZONING

At 10:03 AM a motion was made by Rische, seconded by Johnson, to recess as a Board of Commissioners and convene as a County Planning and Zoning Board. All members voted aye. Motion carried.

The Board of County Commissioners reconvened at 11:02 AM after having adjourned as the Drainage Board.

PERSONNEL

Motion was made by Johnson, seconded by Knox, to approve the pay step increase for Traci Clemens, Assessor, to certified assessor at \$17.26/hr, effective 11/1/19. All members voted aye. Motion carried.

AUTOMATIC BUDGET SUPPLEMENTS

Motion was made by Smith, seconded by Johnson, to make the following automatic budget supplements:

Automatic Budget Supplement:	6,000.00	101-615-426.90 – Weed & Pest- West Nile Grant
	6,666.66	226-222-426.50 – EM -Dakota Access Pipeline Grant
	13,333.34	226-222-454.00 – EM- Dakota Access Pipeline Grant

All members voted aye. Motion carried.

FINANCIAL STATEMENTS

A copy of the County's request for financial statements for the Physician Recruitment Fund and Spink County Ambulance Fund that was filed with the City of Redfield, was filed.

AUDITOR/EQUIPMENT PURCHASE

Theresa Hodges, Auditor, filed a quote from Connecting Point, Watertown, SD, for the purchase of an updated laptop. Motion was made by Smith, seconded by Knox, to approve Connecting Point's quote of \$1,697.00 for a HP ProBook 450 G6 Notebook, with Microsoft Office license and onsite installation. All members voted aye. Motion carried.

DISCRETIONARY FORMULA

Discussion was held on the discretionary formula; the Auditor will consult with the SD Department of Revenue with questions the board has.

PAYMENT UNDER PROTEST

A notice of tax payment under protest was filed.

LEASE PURCHASE

Hodges, Auditor, reported although there is not a payment due on the Law Enforcement Center lease purchase until 2020, there is \$90,000 in the 2019 budget for a payment on the lease purchase and potential to save money on interest accrual. Motion was made by Knox, seconded by Rische, to make the budgeted lease payment of \$90,000. All members voted aye. Motion carried.

VICTIM WITNESS COORDINATOR

A quarterly report of cases being handled by the Victim Witness Coordinator was filed.

LAW ENFORCEMENT CENTER

Hodges, Auditor, presented: Contingency Change Order #8; and pay application #12 for October 2019 in the amount of \$124,617 for the Law Enforcement Center. Motion was made by Smith, seconded by Knox, to approve the pay application from Kyburz Carlson in the amount of \$124,617. All members voted aye. The Contingency Change Order #8 was signed by Chairman Albrecht.

HEALTH OFFICE

Amy Rothacker, Community Health Nurse, and Audrey Helm, Health Office Secretary, were present to discuss Spink County providing secretarial services for the Faulk County Health Office. No action was taken, a formal agreement will be drafted to consider.

EXPENSE REQUESTS

Motion was made by Rische, seconded by Knox, to approve the following expense requests:

- Diane Tipton, Director of Equalization, Director Workshop, 11/12/19, Pierre, SD and District Meeting, 11/19/19, Faulkton, SD;
- Theresa Hodges, Auditor, Sioux Valley Commissioner Association Meeting, 11/20/19, Huron, SD

CLAIMS AND REPORTS ALLOWED

Motion was made by Rische, seconded by Knox, to approve the following claims and reports. All members voted aye. Motion carried.

OCTOBER PAYROLL		CT APPT ATTY & CLERP	
Commissioners	5188.34	COGLEY LAW OFFICE, PROF LLC	1237.50
Auditor	11749.40	KRISTEN KOCHERIAN	1037.06
Treasurer	12535.89		
States Attorney	9066.47	GOVERNMENT BUILDINGS	
Government Building	5252.61	ALLIED CLIMATE PROFESSIONALS	2460.26
Director of Equalization	15313.45	CENTURY LINK	33.26
Register of Deeds	5542.25	COLE PAPERS, INC.	468.94
Veterans Service	1283.90	CUMMINS SALES & SERVICE	858.66
Sheriff	50245.77	EAGER BEAVER	188.20
Home Detention	99.76	NORTHERN VALLEY COMMUNICATIONS	4.05
Welfare	2009.70	TRUGREEN	339.00
County Nurse	3739.92		
WIC	426.10	DIRECTOR EQUALIZ.	
Extension	4156.21	A & B BUSINESS SOLUTIONS, INC	49.60
Weed	2812.87	AMERICAN SOLUTIONS	273.13
Planning Administrator	4196.59	AT & T MOBILITY	14.29
Highway	74425.86	CENTURY LINK	33.26
E-911	14426.98	THE CONDE NEWS	19.72
Emergency Management	4753.09	NORTHERN VALLEY COMMUNICATIONS	16.20
24/7 Sobriety	496.78	THE REDFIELD PRESS	16.94
Heartland State Bank-ACH FEE	25.00	THE TIMES RECORD	19.72
COMMISSIONERS		REGISTER OF DEEDS	
AMERICAN SOLUTIONS	16.67	AMERICAN SOLUTIONS	17.48
CENTURY LINK	16.64	CENTURY LINK	33.26
THE CONDE NEWS	505.73	NORTHERN VALLEY COMMUNICATIONS	8.10
THE TIMES RECORD	505.73		
		VETERANS SERVICE	
AUDITOR		AT & T MOBILITY	43.28
A & B BUSINESS SOLUTIONS, INC	41.06	CENTURY LINK	33.26
AMERICAN SOLUTIONS	15.87	NORTHERN VALLEY COMMUNICATIONS	4.05
CENTURY LINK	16.64	WELLS FARGO REMITTANCE CENTER	127.79
NORTHERN VALLEY COMMUNICATIONS	12.15		
SD COUNTIES	150.00	SHERIFF	
		KATHY ADAMS	100.61
TREASURER		ANIMAL HEALTH	118.75
AMERICAN SOLUTIONS	35.80	AT & T MOBILITY	409.59
CENTURY LINK	16.64	CENTURY LINK	83.16
NORTHERN VALLEY COMMUNICATIONS	12.15	INTERSTATE ALL BATTERY CENTER	58.80
		MIDCONTINENT COMMUNICATIONS	75.00
STATES ATTORNEY		WELLS FARGO REMITTANCE CENTER	50.00
AMERICAN SOLUTIONS	5.99		
CENTURY LINK	49.86	JAIL	
COMMUNITY MEMORIAL HOSPITAL	624.80	CURA HOSPITALITY	12.00
MIDSTATES GROUP	76.30	FAULK CO. SHERIFF'S OFFICE	5780.00
NORTHERN VALLEY COMMUNICATIONS	4.05	FAULKTON REXALL DRUG	88.47
		JOSHUA LEE	108.00

WELLS FARGO REMITTANCE CENTER	275.80	THE REDFIELD PRESS	16.65
		THE TIMES RECORD	100.24
CORONER			
PHEASANTLAND INDUSTRIES	48.39	INDUSTRIAL DEVELOP.	
		CENTURY LINK	16.64
CARE OF POOR			
CENTURY LINK	16.64	RD & BRG - ADMIN	
NORTHERN VALLEY COMMUNICATIONS	4.05	AGTEGRA COOPERATIVE	7879.87
		AT & T MOBILITY	146.25
MENTALLY HANDICAPPED		BLUE TARP FINANCIAL INC	200.59
YANKTON CO. SHERIFF'S OFFICE	100.00	CENTURY LINK	49.86
		CHARLIE CONSTRUCTION INC	13132.00
MENTAL ILLNESS BOARD		THE CONDE NEWS	28.79
BREVIK LAW OFFICE, PROF. LLC	419.50	DOLAND CITY FINANCE OFFICE	59.31
HARMELINK & FOX LAW OFFICE	237.90	AUTO VALUE REDFIELD	57.79
		NASASP	39.00
COUNTY FAIR		NORTHERN VALLEY COMMUNICATIONS	39.95
AT & T MOBILITY	40.04	RUNNINGS	56.47
BRAD ENGLUND	250.00	THE TIMES RECORD	28.79
JESSEN HEATING & REFRIDGE. INC	1793.50	TRUE NORTH STEEL	17266.00
WELLS FARGO REMITTANCE CENTER	23.70	WILLIAMSON TRUCKING	31978.18
EXTENSION		E-911	
CENTURY LINK	33.26	CENTURY LINK	708.66
NORTHERN VALLEY COMMUNICATIONS	8.10	JAMES VALLEY TELECOMMUNICATION	209.10
SDSU DEPT OF ANIMAL SCI	12.50	VENTURE COMMUNICATIONS COOP	164.78
WEED CONTROL		EMERGENCY MANAGEMENT	
NUTRIEN AG SOLUTIONS	17237.80	AT & T MOBILITY	52.82
VAN DIEST SUPPLY COMPANY	20466.72	CENTURY LINK	33.26
		NORTHERN VALLEY COMMUNICATIONS	4.05
PLANNING BOARD			
A & B BUSINESS SOLUTIONS, INC	49.60	CAPITAL PROJECTS-LAW ENFORCEMENT CENTER	
CENTURY LINK	16.64	DAKOTA SURVEILLANCE	39600.00
THE CONDE NEWS	100.24	KYBURZ CARLSON CONSTRUCTION	124617.00
NORTHERN VALLEY COMMUNICATIONS	4.05		

REPORTS

- October 2019 Comp & OT Report
- October 2019 Register of Deeds Statement of Fees Collected: \$6,973.45
- October 2019 Sheriff's Report
- September 2019 Report of Payment to Reimburse CAA: \$1,794.97
- Spink Count Transit 3rd Quarter Revenues & Expenditures
- September 2019 Spink County Ambulance Report

Chairman Albrecht declared the meeting adjourned at 11:45 AM until 8:30 AM, Tuesday, November 19, 2019.

Dave Albrecht, Chairman
Spink County Board of Commissioners

ATTEST:
Theresa Hodges, Auditor
Spink County, South Dakota

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