

**SPINK COUNTY COMMISSION PROCEEDINGS
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met at 8:30 AM on Tuesday, September 24, 2019, at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Brian Johnson, Brett Knox and Suzanne Smith. Absent Dustin Rische. Chairman Dave Albrecht opened the meeting with the Pledge of Allegiance.

ADOPT AGENDA

Motion was made by Smith, seconded by Johnson, to adopt the agenda with the addition of discretionary formula discussion and Law Enforcement Center proposal request #18. All members voted aye. Motion carried.

MINUTES APPROVED

Motion was made by Smith, seconded by Knox, to approve the minutes of the September 3, 2019 Commission meeting. All members voted aye. Motion carried. Motion was made by Smith, seconded by Johnson, to approve the minutes of the September 10, 2019 Commissioner meeting. All members voted aye. Motion carried.

CORRESPONDENCE

- SD State Historical Society Re: Doland Historic District
- Coteau Area Conservation Districts Legislative Banquet Invite
- Spink County & Clark County Joint 4-H Leader Meeting Minutes 9/18/19
- Spink County 4-H Leader Meeting Minutes 9/18/19
- Northeastern Mental Health Center Thank You for Support

EXTENSION

Amy Hermann, Extension Office, gave a verbal quote of \$1500 to \$1600 for repair of the 4-H building furnace and air conditioning unit. Motion was made by Johnson, seconded by Knox, to approve doing the repair work. All members voted aye. Motion carried.

LAW ENFORCEMENT CENTER

Theresa Hodges, Auditor, presented: Contingency Change Order #7; Proposal Requests #17 and #18 for the Law Enforcement Center. Motion carried. Motion was made by Smith, seconded by Knox, to approve Proposal Requests #17 in the amount of \$2,363 and Proposal Request #18 in the amount of \$1,019 to be taken out of contractor contingency. All members voted aye. Motion carried. The Contingency Change Order #7 was signed by Chairman Albrecht.

PERSONNEL

Motion was made by Knox, seconded by Smith, to approve a request to engage in secondary employment from Mike Siebrecht, Maintenance Supervisor. All members voted aye. Motion carried.

DIRECTOR OF EQUALIZATION

Motion was made by Johnson, seconded by Knox, to sell the parcel layer of Beacon to onXmaps, Inc. for \$1,500 as established by set fees. All members voted aye. Motion carried.

STATES ATTORNEY

Vic Fischbach, States Attorney, gave an update of activities.

DISCRETIONARY FORMULA

Discussion on the discretionary formula application from Northwestern Energy was held. No action was taken.

RESOLUTION (#19-12)

ADOPTION OF ANNUAL BUDGET FOR SPINK COUNTY, SOUTH DAKOTA

Whereas, (7-21-5 through 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year and,

Whereas, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, eliminations and additions have been made thereto,

NOW, THEREFORE BE IT RESOLVED, that such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATIONS AND EXPENDITURES FOR SPINK COUNTY, SOUTH DAKOTA and all its institutions and agencies for calendar year beginning January 1, 2020 and ending December 31, 2020 and the same is hereby approved and adopted by the Board of County Commissioners of Spink County, South Dakota, this 24th day of September, 2019.

The Annual Budget so adopted is available for public inspection during normal business hours at the office of the County Auditor, Spink County, South Dakota. The accompanying taxes are levied by Spink County for the year January 1, 2020 through December 31, 2020.

Motion was by made by Smith, seconded by Knox, to approve the 2020 Budget as amended with a reduction in health insurance premiums and Road & Bridge equipment; and an increase in government building supplies and Board of Commissioners contingency. All members voted aye. Motion carried. Changes to the 2020 Provisional Budget as they appear below:

Tax levy increase due to growth:

	PROVISIONAL	ADOPTED
2020 General Fund Levy	\$3,294,835	*\$3,324,354
2020 Secondary Road Levy	\$30,000	*\$30,000

*County Valuation of 2,115,531,030 will have a 1.571 mil levy assessed for the General Fund; Secondary Road Valuation of 41,570,041 will have a 0.722 mil levy assessed.

2020 SPINK COUNTY BUDGET

GENERAL FUND:

EXPENDITURES

	PROVISIONAL	ADOPTED
Board of County Commissioners Contingency	100,000.00	324,000.00
Elections	41,418.00	41,102.00
Auditor	175,636.00	169,897.00
Treasurer	175,438.00	169,576.00
States Attorney	131,626.00	127,226.00
General Government Building	161,361.00	174,161.00
Director of Equalization	240,318.00	233,418.00
Register of Deeds	88,872.00	85,934.00
Sheriff	833,401.00	811,076.00
Jail	204,717.00	203,415.00
Support of Poor	59,276.00	58,728.00
County Nurse	54,435.00	52,508.00
WIC	6,912.00	6,639.00
County Extension	74,305.00	72,105.00
Planning and Zoning	61,361.00	59,161.00

Other Uses

Other Financing Uses		
Operating Transfers Out to Road & Bridge	1,251,347.00	579,702.00
Operating Transfers Out to E911	155,565.00	147,380.00
Operating Transfers Out to Emergency Management'	37,322.00	35,122.00
Operating Transfers Out to Domestic Abuse	2,900.00	2,900.00
Operating Transfers Out to 24/7 Sobriety	5,317.00	5,009.00

Total Other Uses

1,452,451.00 770,113.00

REVENUES

Cash Balance Applied	807,975.00	249,542.00
Current Property Tax Levy	3,294,835.00	3,324,354.00

ROAD & BRIDGE FUND

EXPENDITURES

Highways, Roads, & Bridges	4,034,047.00	3,578,247.00
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REVENUES

Cash Balance Applied	644,045.00	835,900.00
Other Financing Sources (Transfers-In)	1,251,347.00	579,702.00

E911 FUND

EXPENDITURES

E911 Services	264,565.00	258,380.00
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REVENUES

Other Financing Sources (Transfers-In)	155,565.00	147,380.00
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EMERGENCY MANAGEMENT FUND

EXPENDITURES

Emergency and Disaster Services	72,322.00	70,122.00
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REVENUES

Other Financing Sources (Transfers-In)	37,322.00	35,122.00
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24/7 SOBRIETY FUND

EXPENDITURES

County Jail 10,317.00 10,009.00

REVENUES

Other Financing Sources (Transfers-In) 5,317.00 5,009.00

HIGHWAY SUPERINTENDENT

Jeff Haessig, Highway Superintendent, gave an update of activities, presented FAS road agreement, and requested to accept Marshall County’s bid for grinding.

FAS ROAD AGREEMENT

Motion was made by Smith, seconded by Johnson, to approve the State of South Dakota Department of Transportation Joint Powers Force Account Agreement, that covers \$33,280 in damages to four sites on Spink County’s Federal Aid Highway System (FAS) from spring 2019 flooding. All members voted aye. Motion carried.

BID ACCEPTED

Motion was made by Johnson, seconded by Knox, to accept Marshall County’s low bid from Loiseau Construction, Inc, Flandreau, SD, for grind with additive injection and lay-back process of \$1.05/Syd plus \$2,500 project mobilization, effective 3/12/19 through 3/11/20. All members voted aye. Motion carried.

Bid specs, minutes, affidavit of publication and award letter are on file in the offices of the Spink County Highway Superintendent and the Spink County Auditor and are available for review during regular working hours.

PLANNING & ZONING

At 9:58 AM a motion was made by Knox, seconded by Smith, to recess as a Board of Commissioners and convene as a County Planning and Zoning Board. All members voted aye. Motion carried.

The Board of County Commissioners reconvened at 10:37 AM after having adjourned as the Planning and Zoning Board.

REGISTER OF DEEDS

Sharon Jungwith, Register of Deeds, filed quotes from Connecting Point, Watertown, SD for the purchase of a new computer plus Windows 10 upgrades for additional computers in her office plus the Director of Equalization Office, due to Microsoft Windows 7 no longer being supported after 12/31/19. Motion was made by Smith, seconded by Knox, to approve Connecting Point’s quotes of: \$2,306 for a HP EliteDesk 800 desktop computer, plus one MS Windows 10 pro upgrade, and onsite set up; and \$1,229 for four MS Windows 10 pro upgrades with onsite set up; plus, an additional MS Window 10 pro upgrade if needed. All members voted aye. Motion carried.

COUNTY 211

Chairman Albrecht reported on the County 211 Resource Information System from information gathered at the SDACC Convention. Chairman Albrecht will contact them to present to the Commission.

SHERIFF

Frank Krumm, Sheriff, gave an update of activities, filed a resignation letter from an employee, requested to fill a position by department promotion, advertise for an open position, and requested a pay step increase for an employee.

PERSONNEL

Motion was made by Johnson, seconded by Smith, to acknowledge the resignation of Wesly Warning, Chief Dispatcher, effective 9/17/2019. All members voted aye. Motion carried. Motion was made by Smith, seconded by Knox, to approve opening the position of Chief Dispatcher as department promotional and promote Amy Hearnen, E-911 dispatcher to Chief Dispatcher effective 9/24/19 at \$19.51/hr. All members voted aye. Motion carried. Motion was made by Knox, seconded by Smith, to approve advertising for a full-time E-911 dispatcher to fill the vacant position. All members voted aye. Motion carried. Motion was made by Johnson, seconded by Knox, to approve the pay step increase for Cynthia Bachman, E-911 dispatcher, to dispatcher 1 year at \$16.81/hr effective 9/10/19. All members voted aye. Motion carried.

DRIVER’S LICENSING

Krumm and Theresa Hodges, Auditor, reported on the numbers of drive tests, written tests, and renewals issued in 2016 and 2017 at the previous Redfield driver’s licensing station. Motion was made by Smith, seconded by Knox, to proceed with working with the SD Department of Public Safety on providing driver’s licensing in the courthouse. All members voted aye. Motion carried. Upon completion of training and equipment set up, the date the services will begin and the hours of operation will be established.

EMERGENCY MANAGEMENT

Larry Tebben, Emergency Manager, gave an update of activities, informed the board on a \$20,000 grant received from Dakota Access Pipeline and Homeland Security grant award of \$16,560, and the plan for all grant monies. Also filed was the 4th Quarter 2019 SLA report, which was signed by Chairman Albrecht.

GRANT MONIES

Motion was made by Smith, seconded by Johnson, to accept the \$20,000 grant from Dakota Access Pipeline, splitting the award 1/3 each between the County, Tulare Fire Department, Redfield Rural Fire Department, and to proceed with securing quotes for thermal imagery equipment for the drone, and p25 radios for the fire departments. All members voted aye. Motion carried. Motion was made by Smith, seconded by Johnson, to accept the \$16,560 award of Homeland Security grant monies and to proceed with securing quotes for the purchase of a repeater and four radios. All members voted aye. Motion carried.

CHRISTMAS PARTY

The County is in charge of hosting the City/County Christmas party. The date was set as 12/17/19.

CLAIMS AND REPORTS ALLOWED

Motion was made by Smith, seconded by Knox, to approve the following claims and reports. All members voted aye. Motion carried.

COMMISSIONERS

CENTURY LINK	16.63
THE REDFIELD PRESS	326.81
THE SHOP	624.07

ELECTION

POSTAGE BY PHONE	300.00
QUILL	26.47

JUDICIAL SYSTEMS

POSTAGE BY PHONE	4000.00
STOLLE COURT REPORTING	273.30

AUDITOR

A & B BUSINESS SOLUTIONS, INC	41.22
CENTURY LINK	16.63
GOVERNORS INN	92.00
NORTHERN VALLEY COMMUNICATIONS	12.15
POSTAGE BY PHONE	1000.00
QUILL	19.95

TREASURER

A & B BUSINESS SOLUTIONS, INC	46.70
BROWN COUNTY JAIL	53.00
CENTURY LINK	16.63
CONNECTING POINT COMPUTER	225.00
NORTHERN VALLEY COMMUNICATIONS	12.15
POSTAGE BY PHONE	2000.00

STATES ATTORNEY

A & B BUSINESS SOLUTIONS, INC	395.00
CENTURY LINK	49.83
COMMUNITY MEMORIAL HOSPITAL	468.60
NORTHERN VALLEY COMMUNICATIONS	4.05
POSTAGE BY PHONE	200.00

CT APPT ATTY & CLERP

COGLEY LAW OFFICE, PROF LLC	12490.66
CHRISTOPHER DOHRER	925.50
KRISTEN KOCHKIAN	1084.58

GOVERNMENT BUILDINGS

A+ TIRE & AUTOMOTIVE SERVICE	80.20
CENTURY LINK	33.24
CINTAS	173.16
COLE PAPERS, INC.	282.26
DO ALL INSULATION	980.00
HOUSE OF GLASS INC	304.80
MENARDS	625.12
NORTHERN VALLEY COMMUNICATIONS	4.05
REDFIELD CITY	985.00
TRUGREEN	339.00

DIRECTOR EQUALIZ.

A & B BUSINESS SOLUTIONS, INC	44.46
CENTURY LINK	33.24
NORTHERN VALLEY COMMUNICATIONS	16.20
POSTAGE BY PHONE	2500.00

REGISTER OF DEEDS

A & B BUSINESS SOLUTIONS, INC	40.27
ACTIVE DATA SYSTEMS	330.00
CENTURY LINK	33.24
NORTHERN VALLEY COMMUNICATIONS	8.10
POSTAGE BY PHONE	500.00

VETERANS SERVICE

CENTURY LINK	33.24
NORTHERN VALLEY COMMUNICATIONS	4.05
STATE FLAG ACCOUNT	56.32

INFO TECHNOLOGY

PITNEY BOWES INC	622.83
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SHERIFF

A+ TIRE & AUTOMOTIVE SERVICE	521.28
CENTURY LINK	83.11
CONNECTING POINT COMPUTER	353.00
DEPARTMENT OF PUBLIC SAFETY	30.00
POSTAGE BY PHONE	500.00

JAIL	
BEADLE COUNTY SHERIFF	80.00
BROWN COUNTY JAIL	3960.00
FAULKTON AREA MEDICAL CENTER	425.01
FAULK CO. SHERIFF'S OFFICE	5100.00
CORONER	
SANFORD HEALTH	2325.00
CARE OF POOR	
CENTURY LINK	16.63
GOVERNORS INN	92.00
NORTHERN VALLEY COMMUNICATIONS	4.05
PUBLIC WELFARE	
POSTAGE BY PHONE	5000.00
COUNTY NURSE	
POSTAGE BY PHONE	100.00
MENTALLY HANDICAPPED	
AVERA ST. LUKE'S	1399.00
LEWIS & CLARK BHS	534.00
MENTAL ILLNESS BOARD	
YANKTON COUNTY TREASURER	360.00
EXTENSION	
A & B BUSINESS SOLUTIONS, INC	110.57
CENTURY LINK	33.24
NORTHERN VALLEY COMMUNICATIONS	8.10
POSTAGE BY PHONE	500.00
WEED CONTROL	
POSTAGE BY PHONE	100.00

PLANNING BOARD	
A & B BUSINESS SOLUTIONS, INC	44.45
CENTURY LINK	16.63
NORTHERN VALLEY COMMUNICATIONS	4.05
POSTAGE BY PHONE	2000.00
THE REDFIELD PRESS	80.44
INDUSTRIAL DEVELOP.	
CENTURY LINK	16.63
RD & BRG - ADMIN	
BUTLER MACHINERY CO.	826.15
CARR CONSTRUCTION	3427.38
CENTURY LINK	49.83
CLAUSEN & SONS CONSTRUCTION	13021.86
FLAT RATE, INC	5988.40
JOHNSON OIL COMPANY, INC.	10246.40
KIMLICKA CONSTRUCTION	4897.97
MICHAEL TODD	159.50
NORTHERN VALLEY COMMUNICATIONS	39.95
POSTAGE BY PHONE	250.00
PRODUCTIVITY PLUS ACCT	181.00
SDSU-SOUTH DAKOTA LTAP	100.00
ZUBKE TRUCKING LLC	1336.50
E-911	
CENTURY LINK	708.36
JAMES VALLEY TELECOMMUNICATION	209.10
PRIORITY DISPATCH	50.00
VENTURE COMMUNICATIONS COOP	164.78
EMERGENCY MANAGEMENT	
CENTURY LINK	33.24
NORTHERN VALLEY COMMUNICATIONS	4.05

REPORTS

- August 2019 Sheriff's Checking Account Bank Statement
- August 2019 Report of Payments Received to Reimburse CAA Liens: \$2,792.25
- 7/22-9/13/19 Report of Monies Received for copies, etc.: \$19.50
- August 2019 Spink County Ambulance Report
- August 2019 Register of Deeds Report of Fees Collected: \$4,979.85
- August 2019 Highway Superintendent Report of Collections Made:

Road & Bridge Fund	\$848.98
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- Auditor's Account with the County Treasurer

Checking Accounts	\$2,858,979.22
Savings Accounts	1,014,544.41
Certificates of Deposits	1,730,000.00
Cash Change Accounts	100.00
Cash & Cash Items	<u>20,054.34</u>
Total	\$5,623,677.97

EXPENSE REQUESTS

Motion was made by Smith, seconded Johnson, to approve the following expense requests:

- Larry Tebben, Emergency Manager, SDATAT Annual Convention, 12/5/19, Aberdeen, SD;

- Jeff Haessig, Highway Superintendent, Annual Regional Local Road Conference, 10/16-10/17/19, Rapid City, SD

Chairman Albrecht declared the meeting adjourned at 11:37 AM until 8:30 AM, Tuesday, October 1, 2019.

Dave Albrecht, Chairman
Spink County Board of Commissioners

ATTEST:

Theresa Hodges, Auditor
Spink County, South Dakota

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