

**SPINK COUNTY COMMISSION PROCEEDINGS
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met at 8:30 AM on Thursday, June 7, 2018, at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Jeff Albrecht, Craig Johnson, Cindy Schultz and Suzanne Smith. Chairman Dave Albrecht opened the meeting with the Pledge of Allegiance.

ADOPT AGENDA

Motion was made by J. Albrecht, seconded by Schultz, to adopt the agenda. All members voted aye. Motion carried.

MINUTES APPROVED

Motion was made by Smith, seconded by Johnson, to approve the minutes of the May 15, 2018, Commission meeting. All members voted aye. Motion carried.

CORRESPONDENCE

- SDDOT Transportation Alternatives Grant Opportunity

DIRECTOR OF EQUALIZATION/FEE WAIVER/DRONE

Kim Markley, Director of Equalization, filed a request for waiving the fee for a shape file of the school district boundaries in the GIS system from SD BIT for the SD Dept. of Education. Motion was made by Schultz, seconded by Johnson, to approve the request to waive the fee. All members voted aye. Motion carried. Markley and Larry Tebben, Emergency Manager, discussed plans to use the drone to fly over land in the flooded land program to get an accurate number of acres of flooded land per parcel in the program. A letter will be sent to land owners prior to flying over the land.

TREASURER

Amy Michlitsch, Deputy Treasurer, discussed the tax deed process and concerns over municipalities interfering in the process.

TREASURER'S TAX DEEDS TO COUNTY

Motion was made by Johnson, seconded by Smith, to accept the Treasurer's tax deeds on the following properties:

Lea, John
Original B 8 S 50' Lot 23-25
Doland City

Brisendine, Taira
S-D OL ABD N 133' of the E 73' of Lot 2, B 32
Frankfort City

All members voted aye. Motion carried.

AUTOMATIC BUDGET SUPPLEMENT

Motion was made by J. Albrecht, seconded by Smith, to make the following automatic budget supplements: \$1,101.20 to 101-615-425 Weed & Pest Repairs & Maintenance, for insurance proceeds received. All members voted aye. Motion carried.

GRANT APPLICATION

Motion was made by Johnson, seconded by Smith, to approve applying for grants through: U.S. DOT/PHMSA Office of Pipeline Safety in the amount of \$19,000 for an infrared camera for the drone; and SD Department of Health in the amount of \$6,000 for a West Nile prevention. All members voted aye. Motion carried.

SCHOOL RECORDS

A letter from the Spink County Historical Society requesting to move school records to Redfield's City Hall basement and that volunteers would then scan them and create a digital copy was filed. Theresa Hodges, Auditor, stated the County is the keeper of those records, that they should stay in the possession of the County, and if a digital copy is desired to be created the Register of Deeds has agreed to utilization of their equipment and software to create a digital copy.

HIGHWAY SUPERINTENDENT

Jeff Haessig, Highway Superintendent, gave an update of activities, requested: to advertise for gravel crushing bids; a payroll step increase for an employee; and to hire a part-time secretary.

NOTICE TO BIDDERS

Motion was made by Smith, seconded by Schultz, to advertise for bids to be opened on July 10, 2018 at 9:00 AM, Spink County Commissioners' Chambers, second floor, Spink County Courthouse, for gravel crushing. All members present voted aye. Motion carried.

PERSONNEL

Motion was made by Johnson, seconded by J. Albrecht, to approve the payroll step increase for Jerrod Peterson, Equipment Operator, to Equipment Operator over 6 months, at \$17.91/hr, effective 6/17/18. All members voted aye. Motion carried.

Motion was made by Smith, seconded by Johnson, to hire Elizabeth Bottum, as a part-time secretary to work no more than 19.5 hours per week at \$15.63/hr, effective 6/12/18. All members voted aye. Motion carried.

EXTENSION/COPIER LEASE

Kim McGraw, 4-H Supervisor, gave an update of activities and requested approval for an updated copier lease. Motion was made by Johnson, seconded by Smith, to approve A&B Business Solution's 60-month term lease, with monthly lease payments being \$100.10. All members voted aye. Motion carried.

CANVASS OF PRIMARY ELECTION

The Board canvassed the election results of the Primary Election held June 5, 2018. The board signed the certificate stating that the results were a true abstract of the votes cast in the jurisdiction of Spink County, South Dakota.

PLANNING & ZONING

At 9:58 AM a motion was made by J. Albrecht, seconded by Schultz, to adjourn as a Board of Commissioners and convene as a County Planning and Zoning Board. All members voted aye. Motion carried.

The Board of County Commissioners reconvened at 10:48 AM after having adjourned as the Planning and Zoning Board.

CITY OF NORTHVILLE

Clayton Blachford, City of Northville, requested an abatement of taxes on a property the City of Northville foreclosed on. Motion was made by Johnson, seconded by Smith, to approve the abatement of 2014 taxes payable 2015 in the amount of \$354.14, 2015 taxes payable 2016 in the amount of \$349.64, and 2016 taxes payable 2017 in the amount of \$330.00, on the property described as Outlots D, Northville City, Spink County, SD. Member voted: 3 ayes, 2 nays. Motion carried.

SHERIFF/LAW ENFORCEMENT CENTER

Kevin Schurch, Sheriff, gave an update of activities. Alternate plans for the Law Enforcement Center were filed along with an update guaranteed price from Kyburz Carlson Construction, Construction Manager at risk, of \$1,802,502 plus additional owner's cost of approximately \$314,230, for an estimated total project cost of \$2,142,232. Discussion was then held on the financing of the project and the modifications to the plans.

At 12:15PM, the Commission recessed. The Commission reconvened at 12:35 PM and continued discussion on the financing of the Law Enforcement Center project. A special meeting was set for June 14, 2018 at 2:30 PM to further discuss the financing of the project.

CLAIMS AND REPORTS ALLOWED

Motion was made by J. Albrecht, seconded by Smith, to approve the following claims and reports. All members voted aye. Motion carried.

		Mental Illness Board	96.08
MAY PAYROLL		Extension	4144.20
Commissioners	5235.90	Weed	5951.55
Election	1441.72	Planning Administrator	4185.13
Auditor	13214.04	Highway	71739.03
Treasurer	10902.22	E-911	14848.83
States Attorney	8917.36	Emergency Management	4722.02
Government Building	5463.77	24/7 Sobriety	546.69
Director of Equalization	13463.21	Heartland State Bank-ACH FEE	25.00
Register of Deeds	7272.06		
Veterans Service	1421.60	ELECTION	
Sheriff	53983.43	REDFIELD FOOD CENTER	14.81
Home Detention	1238.87	ROWENA WIPF	178.48
Coroner	733.76	VICKI FELDERMAN	160.00
Welfare	335.68	EILEEN HOFER	160.00
County Nurse	3883.16	DOLAND SENIOR CITIZEN'S CENTER	75.00
WIC	271.41	SHARLENE GILBERT	185.20

SHERYL JUNGWIRTH	175.12	AT&T MOBILITY	43.02
DONNA HAGUE	186.88	CONNECTING POINT COMPUTER CENTER	50.00
TULARE COMMUNITY HALL	75.00		
VICKIE APPEL	167.56	INFO TECHNOLOGY	
MARY ANN APPEL	166.30	CONNECTING POINT COMPUTER CENTER	257.20
VICKY HASKELL	172.60		
MICKIE JOHNSON	150.08	SHERIFF	
PEGGY BOOMSMA	170.08	NORTHERN VALLEY COMMUNICATIONS	232.22
KARLAN BICKNESE	174.28	MIDCONTINENT COMMUNICATIONS	125.00
FRANKFORT COMMUNITY CENTER	75.00	VERIZON WIRELESS	53.00
KAROL ARTZ	150.92	WELLS FARGO REMITTANCE CENTER	1033.82
CARINNA FEHLMAN	169.24	CONNECTING POINT COMPUTER CENTER	100.00
SANDRA ZOODSMA	172.60	HUB INTERNATIONAL	50.00
ASHTON COMMUNITY HALL	75.00	INTERSTATE ALL BATTERY CENTER	38.60
ELLEN BOEKELHEIDE	202.00	SD SECRETARY OF STATE	30.00
JEANNINE JILEK	188.14	TERRY JANDEL	453.75
VICKI KRAMP	149.66		
NORTHWESTERN UMC FELLOWSHIP HALL	75.00	JAIL	
JULIE BRUCKNER	160.00	VERIZON WIRELESS	80.11
CINDY SMITH	227.20	A'VIANDS LLC	4.00
BETTE JEAN WORLIE	193.60	FAULK CO. SHERIFF'S OFFICE	9775.00
CONDE COMMUNITY CENTER	75.00		
JEANETTE NOYES	160.00	CORONER	
EILEEN HOFFART	160.00	CRESCENT MEMORIAL	152.40
RITA LUNNEY	160.00	SANFORD	2350.00
DIANNA CLAUSEN	160.00		
VONNIE RICHTER	160.00	MENTAL ILLNESS BOARD	
SHARON RICHMOND	160.00	MCCLANAHAN COURT REPORTING	306.00
MARILYN HODGES	45.00	SERR LAW OFFICE	248.50
MARSHA HOFER	45.00		
LOIS MASAT	45.00	COUNTY FAIR	
RICHARD GALLUP	35.00	CLAUSEN SANITATION INC	151.00
ZELDA KLEBSCH	39.20	NORTHWESTERN ENERGY	214.11
AUDITOR		EXTENSION	
SDRS	45.00	JOHN MADISON	31.92
		THE REDFIELD PRESS	48.00
GOV'T BLDG		ROAD & BRIDGE	
WELLS FARGO REMITTANCE CENTER	111.80	WELLS FARGO REMITTANCE CENTER	1299.00
ALLIED CLIMATE PROFESSIONALS	17377.00	AT&T MOBILITY	144.56
CLAUSEN SANITATION INC	260.00	CLAUSEN SANITATION INC	195.00
COLE PAPERS, INC	201.66	DAKOTA FLUID POWER INC	305.30
DAKOTA FIRE EQUIPMENT	97.00	CITY OF DOLAND	57.86
MENARDS	120.06	MENARDS	452.95
NORTHWESTERN ENERGY	2088.98	MEYERS AUTO INC	50.00
STATE FLAG ACCOUNT	173.68	NORTHWESTERN ENERGY	1038.45
TRUEGREEN	374.00	THE SHOP	90.77
		TRUE NORTH STEEL	6617.25
DIRECTOR OF EQUALIZATION		E-911	
WELLS FARGO REMITTANCE CENTER	28.10	VENTURE COMMUNICATIONS COOP	164.78
AT&T MOBILITY	14.03	SOLIANT CONSULTING INC	390.00
CONNECTING POINT COMPUTER CENTER	262.50		
KIMBERLY MARKLEY	77.00	EMERGENCY MANAGEMENT	
SDAAO	600.00	VERIZON WIRELESS	67.64
JAMIE WAGNER-LUTTER	77.00		
		TIF DEBT SERVICE	
REGISTER OF DEEDS		GREAT WESTERN BANK	83567.41
ACTIVE DATA SYSTEMS	165.00		
VETERANS SERVICE			

REPORTS

- May 2018 Spink County Ambulance Report

- May 2018 Employee Comp & OT Report
- May 2018 Report of Payments Received to Reimburse for Poor Liens: \$657.00
- March 2018 Report of Payments Received to Reimburse for CAA: \$1600.80
- April 2018 Report of Payments Received to Reimburse for CAA: \$520.17
- April 2018 Highway Superintendent Report of Collections Made:

Road & Bridge Fund	\$1,268.50
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- Auditor's Account with the County Treasurer

Checking Accounts	\$3,603,444.59
Savings Accounts	1,024,951.27
Certificates of Deposits	2,130,000.00
Cash Change Accounts	150.00
Cash & Cash Items	<u>56,076.09</u>
Total	\$6,814,621.95

EXPENSE REQUESTS

Motion was made by Johnson, seconded by Smith, to approve the following expense requests:

- Kayla Reinert, Deputy Sheriff, ALICE Training, 6/4-6/5/18, Sioux Falls, SD;
- Kim Markley, Director of Equalization, Jamie Wagner-Lutter, Assessor, SDAAO Annual School, 9/17-9/21/18, Spearfish, SD;

All members voted aye. Motion carried.

Chairman Albrecht declared the meeting adjourned at 1:15 PM until 2:30 PM, Thursday, June 14, 2018.

Dave Albrecht, Chairman
Spink County Board of Commissioners

ATTEST:

Theresa Hodges, Auditor
Spink County, South Dakota

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